

**RICHMOND CITY COMMISSION
MINUTES
REGULAR MEETING
MARCH 28, 2023
CITY HALL
COMMISSION CHAMBERS
6:00 PM**

Mayor Blythe called the meeting to order at 6:00 p.m.

**PRESENT: Commissioner Brewer, Cole, Goble, Newby and Mayor Blythe
ALSO PRESENT: Rob Minerich: City Manager, Lisa Cassity: City Clerk, Tyler
Frazier: City Attorney**

Presentations

1. Child Abuse Awareness Month- Victoria Bengel, CASA Director
2. Telecommunicator Week Proclamation- Wendy Lynch, 911 Director
3. ~~Chemical Weapons Disposal Update- Craig Williams~~

Minutes

- 1) Regular Commission Meeting held on March 13, 2023 at 6:00 p.m.
- 2) Workshop Meeting held on March 22, 2023 at 3:00 p.m.

Motion: Commissioner Newby

Seconded: Commissioner Cole

VOTING:	YES	NO
Commissioner Cole	x	
Commissioner Goble	x	
Commissioner Newby	x	
Commissioner Brewer	x	
Mayor Blythe	x	

~~**Ordinance 23-12: An Ordinance of the City of Richmond, Kentucky Amending and Replacing the Existing Regulations and Boundaries of a TC-1 Corridor to the City Development Ordinance.**~~

~~**Public Hearing**~~

~~**First Reading**~~

~~Read by City Clerk~~

Mayor announced that the Ordinance 23-12 was going to conduct a Public Hearing this evening, however due to legal counsel advising of improper notice procedures it would be referred back to Planning & Zoning Commission for further review.

City Attorney, Tyler Frazier confirmed that this item would be referred back to Planning & Zoning Commission for further review and may be back before the City Commission at a later time.

Mayor asked for a motion to approve Ordinance 23-12 be referred back to Planning & Zoning Commission.

Motion: Commissioner Cole

Seconded: Commissioner Goble

VOTING:	YES	NO
Commissioner Goble	x	
Commissioner Newby	x	
Commissioner Brewer	x	
Commissioner Cole	x	
Mayor Blythe	x	

Order 23-41: An Order of the City of Richmond Promoting an Employee to Master Police Officer.

Read by City Clerk

Motion: Commissioner Brewer

Seconded: Commissioner Goble

VOTING:	YES	NO
Commissioner Newby	x	
Commissioner Brewer	x	
Commissioner Cole	x	
Commissioner Goble	x	
Mayor Blythe	x	

Pinning Ceremony

Ordinance 23-10: An Ordinance of the City of Richmond, Kentucky Changing the Zoning Classification for Property on Hampton Way Owned by 4 Under Par, LLC located within City Limits.

Second Reading

Read by City Attorney

Motion: Commissioner Newby

Seconded: Commissioner Brewer

VOTING:	YES	NO
Commissioner Cole		x
Commissioner Goble		x
Commissioner Newby		x
Commissioner Brewer		x
Mayor Blythe		x

Ordinance 23-11: An Ordinance Enacting and Adopting Supplements to the Code of Ordinances for the City of Richmond, Kentucky.

First Reading

Read by City Clerk

Motion: Commissioner Brewer

Seconded: Commissioner Goble
NO Vote Taken

Ordinance 23-13: An Ordinance of the City of Richmond Amending the Annual Budget for the City of Richmond for the Fiscal Year 2023 Estimating Revenues and Resources and Appropriating Funds for the Operations of City Government.

First Reading

Read by City Manager and Finance Director

Motion: Commissioner Newby

Seconded: Commissioner Brewer
NO Vote Taken

Order 23-40: An Order of the Board of Commissioners Approving Task Orders for the Armory Park Project and Authorizing the Mayor to Execute Same on Behalf of the City.

Read by City Clerk

Motion: Commissioner Cole

Seconded: Commissioner Goble

VOTING:	YES	NO
Commissioner Brewer	x	
Commissioner Cole	x	
Commissioner Goble	x	
Commissioner Newby	x	
Mayor Blythe	x	

Order 23-42: An Order of the City of Richmond Accepting a Resignation by an Employee for the Public Works Department.

Read by City Clerk

Motion: Commissioner Newby

Seconded: Commissioner Brewer

VOTING:	YES	NO
Commissioner Cole	x	
Commissioner Goble	x	
Commissioner Newby	x	
Commissioner Brewer	x	
Mayor Blythe	x	

Order 23-43: An Order of the City of Richmond Accepting a Resignation by an Employee for the Police Department.

Read by City Clerk

Motion: Commissioner Brewer

Seconded: Commissioner Goble

VOTING:	YES	NO
Commissioner Goble	x	
Commissioner Newby	x	
Commissioner Brewer	x	

Commissioner Cole x
Mayor Blythe x

Order 23-44: An Order of the City of Richmond Hiring an Employee in the Finance Department.

Read by City Clerk

Motion: Commissioner Newby

Seconded: Commissioner Goble

VOTING: YES NO

Commissioner Newby x

Commissioner Brewer x

Commissioner Cole x

Commissioner Goble x

Mayor Blythe x

Order 23-45: An Order of the City of Richmond Adopting Job Descriptions for the Fire Department.

Read by City Clerk

Motion: Commissioner Brewer

Seconded: Commissioner Goble

VOTING: YES NO

Commissioner Brewer x

Commissioner Cole x

Commissioner Goble x

Commissioner Newby x

Mayor Blythe x

Order 23-46: An Order of the City of Richmond Awarding a Bid for the Preventative Maintenance for Designated Areas within the City.

Read by City Clerk

Motion: Commissioner Goble

Seconded: Commissioner Cole

VOTING: YES NO

Commissioner Cole x

Commissioner Goble x

Commissioner Newby x

Commissioner Brewer x

Mayor Blythe x

Order 23-47: An Order of the City of Richmond Awarding a Bid for the Downtown Revitalization Lighting Project.

Read by City Clerk

Motion: Commissioner Brewer

Seconded: Commissioner Newby

VOTING: YES NO

Commissioner Goble x

Commissioner Newby	x
Commissioner Brewer	x
Commissioner Cole	x
Mayor Blythe	x

Order 23-48: An Order of the City of Richmond Awarding a Bid for the Downtown Revitalization Sidewalk Repair Project.

Read by City Clerk
 Motion: Commissioner Newby
 Seconded: Commissioner Goble

VOTING:	YES	NO
Commissioner Newby	x	
Commissioner Brewer	x	
Commissioner Cole	x	
Commissioner Goble	x	
Mayor Blythe	x	

Order 23-49: An Order of the Board of Commissioners of the City of Richmond, Kentucky Terminating the Employment of a City Employee.

Read by City Attorney
 Motion: Commissioner Newby
 Seconded: Commissioner Goble

VOTING:	YES	NO
Commissioner Brewer	absent	
Commissioner Cole	x	
Commissioner Goble	x	
Commissioner Newby	x	
Mayor Blythe	x	

Order 23-50: An Order of the City of Richmond Hiring an Employee for the Police Department.

Read by City Manager
 Motion: Commissioner Goble
 Seconded: Commissioner Cole

VOTING:	YES	NO
Commissioner Cole	x	
Commissioner Goble	x	
Commissioner Newby	x	
Commissioner Brewer	x	
Mayor Blythe	x	

Order 23-51: An Order of the City of Richmond Transferring an Employee to a New Position within the Fire Department.

Read by City Clerk
 Motion: Commissioner Goble
 Seconded: Commissioner Brewer

VOTING:	YES	NO
Commissioner Goble	x	
Commissioner Newby	x	
Commissioner Brewer	x	
Commissioner Cole	x	
Mayor Blythe	x	

Order 23-52: An Order of the Board of Commissioners of the City of Richmond, Kentucky Directing that the City Manager Seek out Request for Proposals for Affordable Housing Section 8 Vouchers.

Read by City Clerk

Motion: Commissioner Brewer

Seconded: Commissioner Goble

VOTING:	YES	NO
Commissioner Newby	x	
Commissioner Brewer	x	
Commissioner Cole	x	
Commissioner Goble	x	
Mayor Blythe	x	

Order 23-53: An Order of the City of Richmond, Kentucky Appointing Two New Members to the Richmond Industrial Development Corporation.

Read by City Manager

Motion: Commissioner Cole

Seconded: Commissioner Brewer

VOTING:	YES	NO
Commissioner Brewer	x	
Commissioner Cole	x	
Commissioner Goble	x	
Commissioner Newby	x	
Mayor Blythe	x	

Order 23-54: An Order of the City of Richmond, Kentucky Appointing a New Member to the Planning & Zoning Commission.

Read by City Clerk

Motion: Commissioner Brewer

Seconded: Commissioner Newby

VOTING:	YES	NO
Commissioner Cole		x
Commissioner Goble		x
Commissioner Newby		x
Commissioner Brewer	x	
Mayor Blythe	x	

Public Comments – None

Departmental Reports- None

City Manager’s Report-

1. Phase 1 Environmental Study has been completed for the Duncannon Lane Property and provided to the owner and state economic development office. The RIDC office has already had 4 site visits now.
2. Cash for Trash Program
3. FY23 Budget meetings have begun with departments.
4. The city does have a grant writer on staff by Bluegrass Area Development District, Greyson Evans.
5. Tasty Tuesday Event
6. Easter Eggstravaganza.
7. Shred Day at the Recycle Center is April 14, 2023
8. Downtown Clean Sweep will be held April 21, 2023. Two members from each department will participate this year.
9. Wayfinding Signs RFI will be due March 31, 2023 with a committee to review.

Board of Commissioner’s Discussion

Brewer-

1. Asked Public Works to pick up a mattress and box springs on Teakwood Drive.
2. 2142 Fayette Drive is reporting that a vehicle is blocking the sidewalk.
3. Questioned when the ballistic vehicle would be ready. He requested that the city contact previous commissioners Arnold and McDaniel to ribbon cutting since they voted on the purchase.

Cole- No report

Goble- No report

Newby- Enjoyed being arrested last week for the Hope’s Wings Jail & Bail event.

Mayor Blythe-

1. Announced that previous fire department employee Chester Rose passed away.
2. Attended Mr. Fleenor’s 90th Birthday party this weekend.

Executive Session- - Per KRS 61.810 (1) (f) Personnel

At 7:21 p.m. in the Conference Room

Motion: Commissioner Brewer

Seconded: Commissioner Newby

VOTING:	YES	NO
Commissioner Goble	x	
Commissioner Newby	x	
Commissioner Brewer	x	
Commissioner Cole	x	
Mayor Blythe	x	

Out of Executive Session at 7:25 p.m.

Motion: Commissioner Cole

Seconded: Commissioner Newby

VOTING: YES NO

Commissioner Newby	x	
Commissioner Brewer	x	
Commissioner Cole	x	
Commissioner Goble	x	
Mayor Blythe	x	

Amend the Agenda to include Orders 23-55

Motion: Commissioner Cole

Seconded: Commissioner Goble

VOTING: YES NO

Commissioner Brewer	x	
Commissioner Cole	x	
Commissioner Goble	x	
Commissioner Newby	x	
Mayor Blythe	x	

Order 23-55: An Order of the Board of Commissioners of the City of Richmond, Kentucky Terminating the Employment of a City Employee.

Read by City Clerk

Motion: Commissioner Newby

Seconded: Commissioner Cole

VOTING: YES NO

Commissioner Cole	x	
Commissioner Goble	x	
Commissioner Newby	x	
Commissioner Brewer	x	
Mayor Blythe	x	

Adjournment at 7:27 p.m.

Motion: Commissioner Cole

Seconded: Commissioner Newby

VOTING: YES NO

Commissioner Goble	x	
Commissioner Newby	x	
Commissioner Brewer	x	
Commissioner Cole	x	
Mayor Blythe	x	


MAYOR

ATTEST:



City Clerk

City Clerk