

ORDINANCE NO. 17-09

AN ORDINANCE OF THE CITY OF RICHMOND, KENTUCKY AMENDING THE FEE SCHEDULE APPLICABLE TO THE PLANNING AND ZONING DEPARTMENT (SECTION 517 OF THE DEVELOPMENT ORDINANCE)

WHEREAS, the existing fee schedule applicable to the Planning and Zoning Department is out of date and should be amended;

NOW, THEREFORE, BE IT ORDAINED that:

SECTION I

The existing fee schedule applicable to the Planning and Zoning Department set forth in Section 517 of the City’s Development Ordinance, attached hereto as Exhibit 1 and incorporated herein as though here set forth in full, is hereby repealed in its entirety.

SECTION II

The Planning and Zoning Department has prepared a new fee schedule, attached hereto as Exhibit 2 and incorporated herein as though here set forth in full, which reflects, as highlighted in yellow and underlined, the additions to the old fee schedule. That schedule is hereby adopted as the fee schedule applicable to the Planning and Zoning Department and shall be codified in the City Development Ordinance as Section 517.

SECTION III

This Ordinance shall be effective immediately upon its enactment following second reading, and publication in accordance with the requirements of applicable Kentucky law.

DATE OF FIRST READING: March 28, 2017
MOTION BY: Commissioner Morgan
SECONDED BY: Commissioner Eaves

VOTE	YES	NO
Commissioner Blythe	x	
Commissioner Eaves	x	
Commissioner Morgan	x	
Commissioner Newby	x	
Mayor Barnes	x	

DATE OF SECOND READING: April 11, 2017
MOTION BY: Commissioner Morgan
SECONDED BY: Commissioner Newby

VOTE

Commissioner Blythe
Commissioner Eaves
Commissioner Morgan
Commissioner Newby
Mayor Barnes

YES

x
x
x
x
x

NO

ATTEST:



City Clerk

Approved as to form:



City Attorney, Garrett Fowles



Mayor Barnes

517. SCHEDULE OF FEES, CHARGES, AND EXPENSES

The City Commission has established the following schedule of fees, charges, and expenses applicable for implementation of the Development Ordinance. The schedule shall be posted in the Codes and Planning Office, and shall only be amended by the City Commission. Payment of all required fees, charges, and expenses shall be made as per these regulations to the Office of Codes and Planning. The schedule is as follows:

Application/Item	Fee Amount \$
Land Use Map Amendments (Annexation/Zoning Change)	\$500.00 per parcel
Zoning Classification/all official Letters & Signatures	\$30.00 per copy/item
Preliminary/Amended Preliminary Plat	\$300.00
Construction Plan Review (infrastructure)	\$800.00
Final/Amended Final Plat	\$300.00
Punchlist for Construction Guarantee	\$200.00
Certificates of Land Use Restriction	Madison Co. Courthouse Fee
Minor/Easement/Consolidation Plat	\$150.00
Development/ Amended Development Plan	\$450.00
Construction Guarantee for Issuance of Temporary C.O.	\$100.00
Land Disturbance Permit (commercial under one (1) acre)	\$100.00
Land Disturbance Permit (any over one (1) acre)	\$400.00
Flood Plain/Flood Zone Permit	\$200.00
Blasting Notification	\$500.00
Conditional Use Permit	\$200.00
Request for a Variance/Waiver	\$200.00 per item
Appeals	\$100.00 per hearing
Application for Non-Conformity	\$200.00
Right of Way Encroachment Permit	\$100.00
Sign Application	\$50.00
Home Occupation Application	\$50.00
Cell Tower Application	\$2500.00
Hard Copy of Development Ordinance/Manual	\$40.00 each
Various application to the Board not listed	\$100.00
Compensation for all Special Call Meetings (paid by all Applicants)	\$1500 per agenda item

* Engineering review and Certificate of Plan Completion are included in fee schedule.

** Fee schedule does not include any recording fees. It is the responsibility of the applicant/owner to file City approved documentation at the Madison County Courthouse.

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Land Use Map Amendments (Zoning Changes)	\$500.00 per application
Preliminary Plat (Residential) Engineer	\$250.00 + \$5.00 per lot + all Review Fees**
Preliminary Plat (Commercial)	\$500.00 + \$25.00 per acre + all Engineer Review Fees**
Final Subdivision Plat (Residential) Engineer	\$250.00 + \$2.50 per lot + all Review Fees**
Final Subdivision Plat (Commercial)	\$400.00 + \$25.00 per acre + all Engineer Review Fees**
Minor/Easement Plat	\$150.00 + \$2.50 per lot
Development/ Amended Plan	\$250.00 + all Engineer Review Fees**
Construction Plan Review	
Residential	\$250.00 + all Engineer Review Fees**
All Other	\$500.00 + all Engineer Review Fees**
Punchlist Relating to Issuance of Temporary C.O.	\$100.00
Punchlist for Construction Guarantee	\$200.00 + \$2.50 per lot
Conditional Use Permit	\$200.00
Request for a Variance	\$200.00
Application for Non-Conformity	\$200.00
Certificates of Occupancy	\$25.00 per unit
Certificates of Land Use Restriction	\$16.50 per certificate
Appeals	\$100.00 per hearing
Copy of Development Ordinance	\$40.00
Compensation to Planning Commission Members	\$65.00 per meeting attended
Compensation to Board of Adjustment Members	\$40.00 per meeting attended
Compensation to Ordinance Enforcement Board Members	\$50.00 per meeting attended
Compensation for all Special Call Meetings paid by all Applicants	\$500.00 per meeting + \$65.00 per Commission member and all staff members, per meeting attended
Cell Tower Application	\$2500.00
Zoning Letters	\$30.00 per copy
Blasting Notification	\$500.00

~~** Engineering review fees are one hundred dollars (\$100.00) per hour. The Planning and Zoning Office will provide a detailed invoice for each project. This amount will be due in full before final approval will be given on each project.~~