

**RICHMOND CITY COMMISSION  
MINUTES  
REGULAR MEETING  
APRIL 11, 2017  
CITY HALL  
COMMISSION CHAMBERS  
6:00 PM**

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**Mayor Barnes called the meeting order 6:00 p.m.**

**PRESENT: Commissioner Blythe, Eaves, Morgan, Newby and Mayor Barnes  
ALSO PRESENT: Richard Thomas; City Manager, Garrett Fowles; City Attorney,  
Lisa Cassity; City Clerk**

**Pledge of Allegiance**

**Presentations**

- 1) Month of the Young Child Proclamation- Madison Estill Community Early Childhood Council
- 2) Fair Housing Month Proclamation- FAHE

**Minute Approval:**

- 1) Regular Commission Meeting held on March 28, 2017 at 6:00 p.m.

Motion: Commissioner Newby

Seconded: Commissioner Blythe

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Eaves	x	
Commissioner Morgan	x	
Commissioner Newby	x	
Commissioner Blythe	x	
Mayor Barnes	x	

**Ordinance 17-07: An Ordinance of the City of Richmond, Kentucky Governing the Disposition of Personalty in the Possession of the City's Police Department Property Custodian.**

**Second Reading**

Read by City Attorney

Motion: Commissioner Eaves

Seconded: Commissioner Blythe

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Morgan	x	
Commissioner Newby	x	
Commissioner Blythe	x	
Commissioner Eaves	x	
Mayor Barnes	x	

**Ordinance 17-08:** An Ordinance of the City of Richmond, Kentucky Amending Ordinance 11-03 (Section 119.01 of the City of Richmond, Kentucky Code of Ordinances.)

**Second Reading**

Read by City Attorney

Motion: Commissioner Newby

Seconded: Commissioner Morgan

Commissioner Eaves advised the city to be aware of staff/volunteers approaching vehicles during the July 4<sup>th</sup> event and request in request for parking fees with hopes that this does not cause any conflicts.

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Newby	x	
Commissioner Blythe	x	
Commissioner Eaves	x	
Commissioner Morgan	x	
Mayor Barnes	x	

**Ordinance 17-09:** An Ordinance of the City of Richmond, Kentucky Amending the Fee Schedule Applicable to the Planning & Zoning Department (Section 517 of the Development Ordinance).

**Second Reading**

Read by City Manager

Motion: Commissioner Morgan

Seconded: Commissioner Newby

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Blythe	x	
Commissioner Eaves	x	
Commissioner Morgan	x	
Commissioner Newby	x	
Mayor Barnes	x	

**Ordinance 17-10:** An Ordinance of the City of Richmond, Kentucky Changing the Zone for 2040 Pace Ramsey Road in the City Limits.

**Second Reading**

Read by City Manager

Motion: Commissioner Morgan

Seconded: Commissioner Newby

Commissioner Eaves announced that she has a conflict of interest in this item due to her employing law firm is representing this legislation. Commissioner Eaves left the podium and remained in audience.

Commissioner Blythe questioned if there were any current plans for the property as an I-2 zone. Attorney Robert Jennings responded that

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Eaves	absent	
Commissioner Morgan	x	
Commissioner Newby	x	
Commissioner Blythe	x	
Mayor Barnes	x	

**Ordinance 17-12:** An Ordinance of the City of Richmond, Kentucky Closing a Remnant of a Former Street in the City (Old Duncannon Lane).

**First Reading**

Read by City Attorney

Motion: Commissioner Morgan

Seconded: Commissioner Newby

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Morgan	x	
Commissioner Newby	x	
Commissioner Blythe	x	
Commissioner Eaves	x	
Mayor Barnes	x	

**Order 17-41:** An Order of the City of Richmond Accepting a Resignation by a Member of the Park Board.

Read by City Clerk

Motion: Commissioner Blythe

Seconded: Commissioner Newby

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Newby	x	
Commissioner Blythe	x	
Commissioner Eaves	x	
Commissioner Morgan	x	
Mayor Barnes	x	

**Order 17-42:** An Order of the City of Richmond Approving the Execution of a Municipal Aid Co-op Program Contract between the City of Richmond, KY and the Commonwealth of Kentucky Transportation Cabinet, Department of Rural and Municipal Aid for the Fiscal Year Beginning July 1, 2017 as Provided in the Kentucky Revised Statutes and Accepting all Streets Referred to Therein and Being Streets Which are a Part of the City.

Read by City Clerk

Motion: Commissioner Morgan

Seconded: Commissioner Blythe

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Blythe	x	

Commissioner Eaves	x
Commissioner Morgan	x
Commissioner Newby	x
Mayor Barnes	x

**Order 17-43:** An Order of the City of Richmond Accepting a Resignation and Appointing a New Member to the Architectural Review Board.

Read by City Clerk

Motion: Commissioner Blythe

Seconded: Commissioner Newby

Commissioner Morgan questioned if the commission should go wait to appoint any members at this point since there's no H-1 map.

Commissioner Eaves questioned as well since the board has no legal authority at this time.

Mr. Fowles responded that the commission can go ahead and appoint members and then deal with the map separately.

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Eaves	x	
Commissioner Morgan	x	
Commissioner Newby	x	
Commissioner Blythe	x	
Mayor Barnes	x	

**Order 17-44:** An Order of the City of Richmond Kentucky Approving a Lease Agreement and Authorizing the Mayor to Execute it on Behalf of the City- 116 N. Second Street.

Read by City Clerk

Motion: Commissioner Morgan

Seconded: Commissioner Newby

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Morgan	x	
Commissioner Newby	x	
Commissioner Blythe	x	
Commissioner Eaves	x	
Mayor Barnes	x	

**Order 17-45:** An Order of the City of Richmond Awarding a Bid for the Camp Catalpa Project.

Read by City Clerk

Motion: Commissioner Newby

Seconded: Commissioner Blythe

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
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Commissioner Newby	x
Commissioner Blythe	x
Commissioner Eaves	x
Commissioner Morgan	x
Mayor Barnes	x

**Ordinance 17-13:** An Ordinance of the City of Richmond, Kentucky Placing a Three-Way Stop Sign at the Intersection of S. Collins Street and Summit Street in the City.

Mayor Barnes explained that this Ordinance will be up for discussion at the next meeting.

**Public Comments**

1. Ray Arnold- Citizen

Mr. Arnold thanked the elected officials for their service, however voiced concerns about the possibility of the old armory building becoming a police station. He stated that he would prefer it be a park for families to enjoy.

**Departmental Reports**

1. Richmond Utilities- Scott Althausen

Mr. Althausen updated the commission on the Baker Court project with approximately a 2-month time line.

**City Manager’s Report**

**Mr. Thomas discussed the following items:**

- 1. City Offices will be closed April 14<sup>th</sup>, Friday in observance of Good Friday Holiday.

**Board of Commissioner’s Discussion**

**Commissioner Morgan**

- 1. Questioned if the Itinerant tax issue has been resolved and questioned if the ordinance needed to be amended. Mr. Fowles stated that Becky in Finance Department has spoken with varies contractors does feel that the ordinance needs any amendments.
- 2. Accela Software- Questioned when the program was going live. Mr. Thomas responded that Planning & Zoning/Codes Department will go live first and then move onto other departments. Commissioner also questioned if the program would have the capability for work orders. Mr. Thomas responded yes that it would have that capability.
- 3. Expansion of Parks- Questioned if the city had considered any new properties for Parks or expansions.
- 4. Questioned if the city was making any progress of the liens placed on demolishing properties, and if Habitat for Humanity could obtain those properties for projects.
- 5. Questioned if Hidden Hills subdivision would get striping.

**Commissioner Blythe**

1. Announced Holy Week Services

**Commissioner Eaves**

- 1. Invited citizens to attend the April 18<sup>th</sup> Planning & Zoning Commission workshop meeting in regards to the Comprehensive Plan.
- 2. Questioned the H1 overlay map needs to be adopted and felt the Architectural Review Board should not be meeting until it's an official board with authority.
- 3. Announced that she's been speaking with Dr. Miller from the Planning & Zoning Commission about a subcommittee on historic preservation grants.

**Commissioner Newby**

- 1. Hope's Wings fundraiser raised over \$30,000 dollars for the shelter.

**Mayor Barnes**

- 1. Announced that the commission will be conducting interviews for the Fire Chief position next week.

**Adjournment: 6:45 p.m.**

Motion: Commissioner Newby

Seconded: Commissioner Eaves

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Eaves	x	
Commissioner Morgan	x	
Commissioner Newby	x	
Commissioner Blythe	x	
Mayor Barnes	x	

  
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 MAYOR

ATTEST:  
  
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 City Clerk