

**RICHMOND CITY COMMISSION  
MINUTES  
REGULAR MEETING  
JUNE 27, 2017  
CITY HALL  
COMMISSION CHAMBERS  
6:00 PM**

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**Mayor Barnes called the meeting order 6:00 p.m.**

**PRESENT: Commissioner Blythe, Eaves, Morgan, Newby and Mayor Barnes  
ALSO PRESENT: Richard Thomas; City Manager, Garrett Fowles; City Attorney,  
Lisa Cassity; City Clerk**

**Pledge of Allegiance**

**Minute Approval:**

- 1) Regular Commission Meeting held on June 13, 2017 at 6:00 p.m.
- 2) Workshop Meeting held on June 20, 2017 at 9:30 a.m.

Motion: Commissioner Eaves

Seconded: Commissioner Newby

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Blythe	x	
Commissioner Eaves	x	
Commissioner Morgan	x	
Commissioner Newby	x	
Mayor Barnes	x	

**Ordinance 17-18:** An Ordinance of the City of Richmond Adopting an Annual Budget for the City of Richmond Fiscal Year 2018 Estimating Revenues and Resources and Appropriating Funds for the Operation for City Government.

**Second Reading**

Read by Finance Director and City Manager

Motion: Commissioner Eaves

Seconded: Commissioner Blythe

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Eaves	x	
Commissioner Morgan	x	
Commissioner Newby	x	
Commissioner Blythe	x	
Mayor Barnes	x	

**Ordinance 17-19:** An Ordinance of the City of Richmond Adopting an Annual Budget for the Section 8 Housing Department for the Fiscal Year 2018 by Estimating

Revenues and Resources and Appropriating Funds for the Operation of City Government.

**Second Reading**

Read by Finance Director and City Manager

Motion: Commissioner Newby

Seconded: Commissioner Blythe

**VOTING:** YES NO

Commissioner Morgan x

Commissioner Newby x

Commissioner Blythe x

Commissioner Eaves x

Mayor Barnes x

**Ordinance 17-20:** An Ordinance of the City of Richmond, Kentucky Changing the Zone for Elvis Hyden Property at 715 East Main Street in the City Limits.

**Second Reading**

Read by City Attorney

Motion: Commissioner Eaves

Seconded: Commissioner Blythe

**VOTING:** YES NO

Commissioner Newby x

Commissioner Blythe x

Commissioner Eaves x

Commissioner Morgan x

Mayor Barnes x

**TABLED Order 17-69:** An Order of the Board of Commissioners of the City of Richmond, Kentucky Concerning the City's Charitable Grants.

City Attorney asked the commission to consider tabling this item for more review.

TABLED Motion: Commissioner Morgan

Seconded: Commissioner Eaves

**VOTING:** YES NO

Commissioner Blythe x

Commissioner Eaves x

Commissioner Morgan x

Commissioner Newby x

Mayor Barnes x

**Order 17-70:** An Order of the City of Richmond Appointing a Member to the Parks Board.

Read by City Clerk

Motion: Commissioner Eaves

Seconded: Commissioner Blythe

**VOTING:** YES NO

Commissioner Eaves x



Seconded: Commissioner Morgan

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Eaves	x	
Commissioner Morgan	x	
Commissioner Newby	x	
Commissioner Blythe	x	
Mayor Barnes	x	

**Order 17-75:** An Order of the City of Richmond Adopting Two Job Descriptions for the City Police Department.

Read by City Clerk

Motion: Commissioner Newby

Seconded: Commissioner Eaves

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Morgan	x	
Commissioner Newby	x	
Commissioner Blythe	x	
Commissioner Eaves	x	
Mayor Barnes	x	

**Order 17-76:** An Order of the City of Richmond Hiring Two Employees for the Recycle Department.

Read by City Clerk

Motion: Commissioner Eaves

Seconded: Commissioner Newby

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Newby	x	
Commissioner Blythe	x	
Commissioner Eaves	x	
Commissioner Morgan	x	
Mayor Barnes	x	

**Order 17-77:** An Order of the City of Richmond Accepting a Resignation by an Employee in the Police Department.

Read by City Clerk

Motion: Commissioner Eaves

Seconded: Commissioner Morgan

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Blythe	x	
Commissioner Eaves	x	
Commissioner Morgan	x	
Commissioner Newby	x	
Mayor Barnes	x	

**Public Comments**

NONE

## **Departmental Reports**

### **Finance Department- Director Sharon Cain**

Ms. Cain announced that Accela- Land Management program has been activated online.

### **Downtown Coordinator- Rose Rex**

Ms. Rex announced upcoming Thursday night live events, tomato festival, munchkin activities, jamming on main, and farmers market with partnerships with the Madison County Health Department WIC program.

### **City Manager's Report**

#### **Mr. Thomas discussed the following items:**

1. City e-mail server has been down for 2 days and should be reloaded by morning.
2. Excited to hear that Accela program software is active now for Planning & Zoning and Codes Department.
3. July 4<sup>th</sup> Celebration at Lake Reba Park
4. Recent completed projects: Best Lovell Building first floor has been carpeted, new roof installed at the Duncannon Lane Richmond Childcare Center, and continue to make progress on the Sidewalk Ordinance draft.

### **Key to the City Presentation**

Board of Commissioners presented retired news reporter from the Richmond Register Newspaper Bill Robinson with a Key to the City. All Commission and Mayor congratulated him on retirement and thanked him for covering the city stories.

### **Board of Commissioner's Discussion**

#### **Commissioner Morgan**

1. Requested update on text message program for citizens to be alerted on water main breaks, etc.
2. Comprehensive Plan- requested update on what was previously discussed in the workshop with Dr. Miller from Planning & Zoning Commission.
3. Complimented the Fire Department station 2 for an emergency response incident.

#### **Commissioner Eaves**

1. Sidewalk Ordinance Draft- looking forward to reviewing the draft.
2. Comprehensive Plan- Questioned if liens are being placed on properties and what's the next step for the city to get back money on old cases.

#### **Commissioner Newby**

No report

#### **Commissioner Blythe**

1. Police Department Job Description- Master Patrol- Requested update on job description getting approved by Frankfort first then onto the City Commission for final approval to implement.

**Mayor Barnes**

1. Neighborhood Beautification- Thanked his neighbors for taking such pride in their neighborhood and encouraged all citizens to keep improving property beautifications and taking pride in their city.

2. Sidewalk Ordinance draft- looking forward to reviewing the draft but may see tough legal issues on shared responsibility for maintaining.

3. Budget- Thanked commission for passing the budget with employees receiving a 4% raise with good healthcare plan. However, wanted the commission to be cautious on reoccurring expenses in the future.

**Adjournment: 6:53 p.m.**

Motion: Commissioner Blythe

Seconded: Commissioner Eaves

**VOTING:**

	<b>YES</b>	<b>NO</b>
Commissioner Eaves	x	
Commissioner Morgan	x	
Commissioner Newby	x	
Commissioner Blythe	x	
Mayor Barnes	x	

ATTEST:  
  
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City Clerk

  
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MAYOR