

**RICHMOND CITY COMMISSION  
MINUTES  
REGULAR MEETING  
NOVEMBER 28, 2017  
CITY HALL  
COMMISSION CHAMBERS  
6:00 PM**

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Mayor called the meeting to order at 6:00 p.m.

**PRESENT: Commissioner Blythe, Eaves, Morgan, Newby and Mayor Barnes  
ALSO PRESENT: Richard Thomas; City Manager, Garrett Fowles; City Attorney,  
Lisa Cassity; City Clerk**

**Pledge of Allegiance**

**Presentations:**

1) Richmond Industrial Development Corporation- Mr. Stipes announced that RIDC recently sold land to Asahi Forge for a new plant to be build in phase 3. This would be the third Asahi plant in Richmond and will bring 80 new jobs.

**Minute Approval:**

- 1) Regular Commission Meeting held on November 14, 2017 at 6:00 p.m.
- 2) Workshop Meeting held on November 21, 2017 at 9:30 a.m.

Motion: Commissioner Newby

Seconded: Commissioner Blythe

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Eaves	x	
Commissioner Morgan	x	
Commissioner Newby	x	
Commissioner Blythe	x	
Mayor Barnes	abstain	

**Ordinance 71-31:** An Ordinance of the City of Richmond, Kentucky Repealing the City's Flood Damage Prevention Ordinance (Appendix O in the Development Ordinance) and Enacting a Replacement Flood Damage Prevention Ordinance to be Codified as Appendix O in the Development Ordinance.

**First Reading**

Read by City Attorney

Motion: Commissioner Eaves

Seconded: Commissioner Blythe

Jason Hart- Planning & Zoning Director informed the commission that the city is mandated to adopt the ordinance in order to allow citizens to continuing with the flood insurance plan through FEMA. The changes to the ordinance include additional

definitions and also includes any future map changes such as annexation property to be eligible for the flood insurance.  
No vote taken

**Order 17-135:** An Order of the City of Richmond Adopting the Madison County Area Solid Waste Management Plan 2018-2022 Update.

Read by City Clerk  
Motion: Commissioner Blythe  
Seconded: Commissioner Newby

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Newby	x	
Commissioner Blythe	x	
Commissioner Eaves	x	
Commissioner Morgan	x	
Mayor Barnes	x	

**Order 17-136:** An Order of the City of Richmond Re-Appointing a Member to the Richmond Planning & Zoning Commission.

Read by City Clerk  
Motion: Commissioner Eaves  
Seconded: Commissioner Morgan

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Blythe	x	
Commissioner Eaves	x	
Commissioner Morgan	x	
Commissioner Newby	x	
Mayor Barnes	x	

**Order 17-137:** An Order of the City of Richmond, Kentucky Re-Appointing Members to the Richmond Tourism Commission.

Read by City Clerk  
Motion: Commissioner Morgan  
Seconded: Commissioner Eaves

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Eaves	x	
Commissioner Morgan	x	
Commissioner Newby	x	
Commissioner Blythe	x	
Mayor Barnes	x	

**Order 17-138:** An Order of the City of Richmond Accepting a Retirement by an Employee in the Fire Department.

Read by City Clerk  
Motion: Commissioner Newby  
Seconded: Commissioner Blythe

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
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Commissioner Morgan	x
Commissioner Newby	x
Commissioner Blythe	x
Commissioner Eaves	x
Mayor Barnes	x

**Order 17-139:** An Order of the City of Richmond Accepting a Resignation by an Employee in the Finance Department.

Read by City Clerk

Motion: Commissioner Newby

Seconded: Commissioner Blythe

**VOTING:**                                 **YES**                         **NO**

Commissioner Newby	x
Commissioner Blythe	x
Commissioner Eaves	x
Commissioner Morgan	x
Mayor Barnes	x

**Order 17-140:** An Order of the City of Richmond Hiring a Candidate for the Police Department.

Read by City Clerk

Motion: Commissioner Blythe

Seconded: Commissioner Newby

**VOTING:**                                 **YES**                         **NO**

Commissioner Blythe	x
Commissioner Eaves	x
Commissioner Morgan	x
Commissioner Newby	x
Mayor Barnes	x

**Order 17-141:** An Order of the City of Richmond Appointing a New Member on the Human Rights Commission.

Read by City Clerk

Motion: Commissioner Eaves

Seconded: Commissioner Blythe

**VOTING:**                                 **YES**                         **NO**

Commissioner Eaves	x
Commissioner Morgan	x
Commissioner Newby	x
Commissioner Blythe	x
Mayor Barnes	x

**Order 17-143:** An Order of the City of Richmond Hiring a Secretary for the Codes Department.

Read by City Manager

Motion: Commissioner Eaves

Seconded: Commissioner Blythe

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Morgan	x	
Commissioner Newby	x	
Commissioner Blythe	x	
Commissioner Eaves	x	
Mayor Barnes	x	

### **Public Comments**

None

### **Departmental Reports**

#### **Tourism Department- Lori Tatum**

1. Ms. Tatum announced that the Tourism Board has purchased new property located at 531 W. Main Street where the office will be housed. The property was sold by the Salter family and has great historical value to the City of Richmond. Expected sale should go through in February with move in by mid-summer.
2. Tourism decorated the old JC Penny window front in downtown for the holidays.
3. Announced the All A Classic tournament will be held again in Richmond on January 24-28, 2018 at ECU Alumni Coliseum and encouraged citizens to volunteer with assistance of the event.

#### **City Manager's Report**

##### **Mr. Thomas discussed the following items:**

1. Downtown Coordinator Contract- Mr. Thomas announced that the city will not be renewing the contract with the Downtown Coordinator for 2018. He mentioned there are Downtown Richmond Association, Downtown Merchants Guild, Farmers Market, Tourism, Chamber of Commerce, Parks and Recreation who also utilize downtown for events. He added that these other shopping areas in town don't have a hired events coordinator. He personally thanked Rose Rex for her 5 years of service to Richmond and the downtown area.

Rose Rex expressed thanks to the city and provided a summary report of her services from 2012-2018. Commission members also thanked Ms. Rex for her passion of downtown.

#### **Board of Commissioner's Discussion**

##### **Commissioner Morgan**

1. Congratulated the RIDC, Mr. Stipes and Mr. Howard for their hard work on success for bringing 80 new jobs to Richmond with Asahi.
2. Thanked Rose Rex for her service and questioned if some of these events downtown will be now organized through the Parks Departments Event Coordinator position.
3. Questioned where the fire department was on staffing levels due to the recent retirement. Chief Carmichael responded that he is working with HR Department to hire leadership positions. Commissioner Morgan questioned if there was anything the

commission could provide him to assist more with his department. Chief responded that he would hopes to have a Fire Inspector position added that would inspect commercial businesses as this should be happening on an annual basis. He also announced that the EMT certified employees have received their funding as requested.

- Fire Chief also reminded citizens on Christmas Tree Safety Tip- If it's a real tree, to keep the tree moist to prevent a fire during the holidays.

- Fire Chief also announced that the city has received their new Fire Ladder Truck engine and is currently be housed at Station #2.

**Commissioner Newby**

1. Announced that the Christmas Parade is this Friday.

**Commissioner Blythe**

1. Announced that on November 17<sup>th</sup> the city held a sign dedication for the Plane Crash victims at Irvington. He personally thanked Phillip Seyfrit for organizing the event and all his historical value that he brings to this community.

**Commissioner Eaves**

No report

**Mayor Barnes**

1. Wished everyone a Merry Christmas.

2. Announced that he previous employee, Joe Lillis has passed away.

3. Thanked Rodney Davis for his recent purchased buildings downtown and can already tell a difference as he's enhancing the community.

**Adjournment: 6:40 p.m.**

Motion: Commissioner Eaves

Seconded: Commissioner Blythe

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Newby	x	
Commissioner Blythe	x	
Commissioner Eaves	x	
Commissioner Morgan	x	
Mayor Barnes	x	

  
MAYOR

ATTEST:  
  
City Clerk