

**RICHMOND CITY COMMISSION  
MINUTES  
WORKSHOP MEETING  
JUNE 19, 2018  
CITY HALL  
CONFERENCE ROOM  
9:30 AM**

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Mayor called the meeting to order at 9:30 a.m.

**PRESENT: Eaves, Morgan, Newby and Mayor Barnes**  
**ALSO PRESENT: Richard Thomas; City Manager, Garrett Fowles; City Attorney, Lisa Cassity; City Clerk**  
**ABSENT: Commissioner Blythe**

**Animal Shelter- Judge Reagan Taylor**

Judge Taylor was present to explain the current funding requirements for the service. He provided emergency response call numbers for animal control issues by jurisdiction.

Commissioner Morgan requested the Canine Board be re-established as it's listed in the Richmond City Ordinance section 90.27.

Judge Taylor presented the Richmond City Ordinance 76-26 which states the Richmond City will contribute 25% of operational costs.

Commissioner Morgan questions Police Chief Ebert if the Dog Warden responds to 911 calls for animal control issues within the Richmond city limits. Chief Ebert explained the he would like to see more cooperation between the two agencies.

Mayor asked the commission to consider maintaining the funding in the budget and work on the logistics later.

**Ordinance 18-12: An Ordinance of the City of Richmond Adopting an Annual Budget for the City of Richmond Fiscal Year 2019 Estimating Revenues and Resources and Appropriating Funds for the Operation for City Government.**  
**Review only**

Mayor asked commission if the Animal Shelter funding will be left in budget or not. Commissioner Newby asked the commission to leave in the funding but encouraged the commission to assist the Police Department in working out the logistics' between the officers and dog warden.

Mayor also mentioned that he would like to see the City-Canine Board be re-established mainly for fundraiser efforts.

Commissioner Morgan questioned what the “hardware” is in the animal shelter budget.

Mayor suggested that in the future he would like to see the city establish a Ordinance Review Board to clean up old out dated ordinances and establish new ones needed.

**Ordinance 18-11:** An Ordinance of the City of Richmond, Kentucky Repealing the City’s Existing Ordinances Pertaining to the Richmond Codes Enforcement Board and Enacting a Replacement Ordinance.

**Review only**

City Attorney Garrett Fowles reviewed the Kentucky State statutes that have changed and why our local ordinances needed to be updated.

Commissioner Morgan suggested that the Nuisance Ordinance be incorporated into the Code Enforcement Ordinance.

Commissioner Morgan questioned if the Code Enforcement Board can tackle more commercial blighted properties.

**Ordinance 18-13:** An Ordinance of the City of Richmond, Kentucky Amending the Franchise Agreement for the Collection of Commercial Solid Waste to Provide for the Collection of Bulk Items and Establishing the Allowable Charges for Such Collection.

**Review only**

City Attorney Garrett Fowles explained this Ordinance is pertaining to Commercial Properties. He explained that Advanced Disposal will be picking up bulk items and taking photos of each pick up to be submitted with property owners billing. Commissioner Morgan questioned the billing process since it’s not a set rate.

**Ordinance 18-14:** An Ordinance of the City of Richmond, Kentucky Amending Ordinance No. 93-32 Pertaining to the Purchasing and Procurement Policies and Procedures for the City of Richmond.

**Review only**

Cheryl Richardson, Grants Compliance/Finance Department was present to explain to the commission why the grant policies are required by the Federal Grants Department. She stated that currently she’s handling about 10 grants which all have federal guidelines for managing the funding.

### **City Manager’s Report**

Mr. Thomas discussed the following:

1. Spectrum Letter in regards to new digital boxes that will be required before the end of the year by customers. This change will affect us and citizens by a charge of \$6.99

monthly rental fee per TV. More details will be forthcoming as we will be meeting with Spectrum representatives soon.

### **Board of Commissioner's Discussion**

#### **Commissioner Morgan**

Commissioner Morgan requested an Advanced Disposal tote be delivered to new residents in Grey Oaks subdivision.

#### **Mayor Barnes**

1. Downtown Market Square/Fountain Square Project Update- Mayor announced that he's meeting with engineering firm today to finalize estimated construction costs. He noted that he will provide update at next meeting and explain the upcoming process for construction bids.

2. City Parking Lots- Mayor asked the commission to consider parking meters for the downtown area to generate revenue to be put back into a downtown fund. Mayor explained that he visited Oxford Mississippi where they generate over \$800,000.00 a year to be put back into the revitalization of downtown. Commissioner Eaves noted that she's fine with parking meters as it would encourage traffic to move and generate funding for downtown.

3. Smith Ballard Parking- Mayor asked if the commission wanted to look at doing a review of several streets that need parking restrictions. He mentioned that Blythe tabled the proposed ordinance because other streets needed to be assessed for public access. However, that the commission needs recommendations of what streets need to be assessed. He added the true problem isn't parking, its that single family homes have been converted into commercial rental. He fears the safety of the college students living in these older residential homes with multiple people.

Commissioner Eaves responded that the Development Ordinance and Comprehensive Plan needs to be reviewed and implemented. She added that we can't change the past but can prevent new developments and be more proactive.

#### **Zone Change**

City Attorney, Garrett Fowles brought attention to the Commission that the Planning & Zoning is preparing to change two areas of Main Street from I2 and R3 to a B2 zone. This area is located more toward the railroad crossing and Baker Court. Notices have been sent to property owners in the area.

#### **Adjournment: 11:10 a.m.**

Motion: Commissioner Newby

Seconded: Commissioner Eaves

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Eaves	x	
Commissioner Morgan	x	
Commissioner Newby	x	
Commissioner Blythe	absent	

Mayor Barnes

x

  
\_\_\_\_\_  
MAYOR

ATTEST:  
  
\_\_\_\_\_  
City Clerk