

**RICHMOND CITY COMMISSION
MINUTES
REGULAR MEETING
JANUARY 08, 2019
CITY HALL
COMMISSION CHAMBERS
6:00 PM**

Mayor Blythe called the meeting to order at 6:00 p.m.

**PRESENT: Commissioner Brewer, Grant, McDaniel, Morgan and Mayor Blythe
ALSO PRESENT: Rob Minerich: City Manager, Garrett Fowles: City Attorney,
Lisa Cassity: City Clerk**

Pledge of Allegiance

Minute Approval:

- 1) Special Called Commission Meeting held on December 11, 2018 at 4:30 p.m.
- 2) Regular Commission Meeting held on December 11, 2018 at 6:00 p.m.

Motion: Commissioner Morgan

Seconded: Commissioner Brewer

Mayor Blythe noted that only himself and Commissioner Morgan were present for these meetings, however asked the commission to approve as prepared by the clerk.

VOTING:	YES	NO
Commissioner McDaniel	x	
Commissioner Morgan	x	
Commissioner Brewer	x	
Commissioner Grant	x	
Mayor Blythe	x	

Ordinance 19-01: An Ordinance of the City of Richmond, Kentucky Relating to Fiscal Year 2018-2019 Annual Budget and Amendment thereof. (Liberty Place)

First Reading

Read by City Clerk

Motion: Commissioner McDaniel

Seconded: Commissioner Grant

No vote Taken

Order 19-01: An Order of the City of Richmond, Kentucky Appointing a Mayor Pro-Tem.

Read by City Clerk

Motion: Commissioner Brewer

Seconded: Commissioner Grant

VOTING:	YES	NO
Commissioner Brewer	x	
Commissioner Grant	x	
Commissioner McDaniel	x	
Commissioner Morgan	x	
Mayor Blythe	x	

Order 19-02: An Order of the City of Richmond Hiring an Employee for the Parks Administration Department.

Read by City Clerk

Motion: Commissioner Morgan

Seconded: Commissioner McDaniel

VOTING:	YES	NO
Commissioner Grant	x	
Commissioner McDaniel	x	
Commissioner Morgan	x	
Commissioner Brewer	x	
Mayor Blythe	x	

Commissioner Morgan questioned if there was a job description for this position. Mr. Minerich responded that yes, the description was adopted a couple of months ago with will include museum and more recreation programming.

Order 19-03: An Order of the City of Richmond, Kentucky Entering into a Contract for Environmental Consulting Services.

Read by City Clerk

Motion: Commissioner Brewer

Seconded: Commissioner McDaniel

Mr. Minerich explained the history of the E. Walnut St property and current condition with contamination status at a residential which to be a lower grade than commercial. He assured citizens were safe in the area and expect this service to get started in the next 2 weeks with either a 60-90-day completion.

VOTING:	YES	NO
Commissioner McDaniel	x	
Commissioner Morgan	x	
Commissioner Brewer	x	
Commissioner Grant	x	
Mayor Blythe	x	

Public Comments

1. Virgil Gardner- Human Rights Commission Board Member

Mr. Gardner invited the public to attend the Annual Unity Breakfast on January 21, 2019 at 9:00 a.m. located at the First Christian Church. Followed by a March for downtown to the Courthouse.

6:00 p.m. a Public Service will be held at the First Baptist Church- Francis Street.

Departmental Reports

Tourism- Lori Tatum, Director

Ms. Tatum announced All A Classic Tournament coming January 23-27th at ECU. She explained the many partnerships, sponsors and volunteers in order to put on this event. She also noted the economic impact it has on the city, hotels, businesses and ECU.

Parks Buildings and Grounds- Joe Bentley Director

Mr. Bentley announced volunteer opportunities for the community to assist with the event. To volunteer please contact Lori Tatum from Tourism Department.

Fire- Chief Carmichael

Chief noted that all the hotels have recently been through inspections and assured all visitors are safe. Announced there is a Community Action event at the Fire Training Center 10:00 a.m. on January 21st which will include lunch and a guest speaker on smoke alarm safety with free inspections and insulation. Contact Person is Corey Lewis from the Fire Department for more information.

City Manager's Report

Mr. Minerich discussed the following items:

1. Audit is completed and was in good report. There were some items for corrections on updating the personnel policy which he's meeting with KLC Legal Counsel on February 6th with the revisions. He assured the commission that this will be completed before the next fiscal year. Also, the audit team suggested having an investment strategy in place.
2. Budget Amendments will be presented at the February Workshop for open discussion.
3. Welcomed new Commission.

Board of Commissioner's Discussion

Commissioner Morgan

1. Noted that its nice to see citizens, employees and community engagement.

Commissioner Brewer

1. Noted that he used to sit in the same seat for 12 years during his previous terms for commissioner, however glad to be back. He noted that the welcome back has been overwhelmingly positive.
2. Requested that the City access a water runoff drain on Water Street in front of the hair salon. He noticed that vehicles were dodging this drain because it's so much lower than the payment.

Commissioner Grant

1. Noted that he's glad to have the first meeting and excited to serve.

Commissioner McDaniel

1. Thanked the City Manager Rob Minerich, Mayor Blythe, Commissioner Jason Morgan and City Clerk Lisa Cassity for such a smooth transition.

Mayor Blythe

1. Asked the Community to be more involved in Richmond Commission Meetings, programs, and events.

Adjournment: 6:43 p.m.

Motion: Commissioner Morgan

Seconded: Commissioner Grant

VOTING:

	YES	NO
Commissioner Morgan	x	
Commissioner Brewer	x	
Commissioner Grant	x	
Commissioner McDaniel	x	
Mayor Blythe	x	



 MAYOR

ATTEST:


 City Clerk