2019

RICHMOND POLICE
MISSION ACCOMPLISHED
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The Richmond Police Department Mission Statement

The Richmond Police Department

In partnership with the Community

Consistently strives to deliver the Highest level of professional law Enforcement, with Full respect for human dignity,

And according To the highest standards of Professional skill,

Integrity, and accountability.
Truthfulness and Honesty is knowing what path to take, Integrity is taking it.

Goal 1: Recruit and retain, the best and brightness personnel.
Goal 2: Reestablish the Accident Reconstruction Team.
Goal 3: Improve leadership abilities and responsibilities.
Goal 4: Fully reestablish the Bike Unit.
Goal 5: Improve salaries among all levels of the department.
Goal 6: Improve communications among all divisions and units within the agency.
Goal 7: Establish ability to use crime mapping and data analysis to better solve crime.
Goal 8: Create innovative programs to educate the public on crime prevention methods.
Goal 9: Education incentive for employees.
Goal 10: Develop and implement an Officer Wellness Program.
Goal 11: Continue the downward trend of crime by maintaining strong community relations.
Goal 12: Improve the status of our vehicle fleet.
Goal 13: Begin to explore possibilities for a new police department.
Goal 14: Develop new ways to better fight the ongoing drug problem in our community.
Goal 15: Improve firing range: paving firing lanes, berm build up, add more pistol lanes.
As Chief of Police, it is my distinct privilege and honor to welcome you to the Richmond Police Department. Please feel free to use our website https://www.richmond.ky.us/police-department/ to elaborate on this Annual Report. I also encourage you to visit our Facebook page at https://www.facebook.com/Richmondkypolice/ to find out about some of the things we are doing each and every day to make this community a great place to live.

This year has been another historic year for the Richmond Police Department! There were many firsts for the Richmond Police Department and the city as well. 2019 saw the Richmond Police Department achieving their first ever accreditation through the Kentucky Association of Chiefs of Police. This designation shows the hard work the men and women of the police department put in to ensure they are operating by the highest standards known to law enforcement in Kentucky.

In 2019, we also experienced many promotions to include two Majors, three Lieutenants, and three Sergeants. This is the first time in ten years we have a fully dedicated Command Staff at the police department.

We are working tirelessly to ensure our relationship between our department and the community is stronger than it has ever been. Having a great relationship with the community and community partners is imperative in public safety. It is the most effective way to stop crime now and to prevent it in the future. During this past year we participated in a record 83 community events to include Coffee with a cop, Dunk a Cop, Polar Plunge, and numerous other first-time events.

I hope that through this Annual Report you will be able to see the great strides our agency continues to take to provide the services that benefit our citizens and visitors alike. You will find that our officers are a dedicated, enthusiastic, well-trained and well-equipped group of men and women who are committed to providing the best law enforcement services possible.
2019 By the numbers

<table>
<thead>
<tr>
<th>JOB FUNCTION</th>
<th>2019 NUMBERS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Runs for service</td>
<td>42,094</td>
</tr>
<tr>
<td>Total Accidents</td>
<td>1,487</td>
</tr>
<tr>
<td>Accidents-Fatal</td>
<td>1</td>
</tr>
<tr>
<td>Accidents-With Injuries</td>
<td>203</td>
</tr>
<tr>
<td>Accidents-Non-Injury</td>
<td>1,283</td>
</tr>
<tr>
<td>Total Citations</td>
<td>10,964</td>
</tr>
<tr>
<td>Citations-Traffic related</td>
<td>5,993</td>
</tr>
<tr>
<td>Citations-Criminal related</td>
<td>4,895</td>
</tr>
<tr>
<td>Citations-Other</td>
<td>76</td>
</tr>
<tr>
<td>Citations-Juveniles</td>
<td>160</td>
</tr>
<tr>
<td>Cases-Murder</td>
<td>2</td>
</tr>
<tr>
<td>Cases-Rape</td>
<td>24</td>
</tr>
<tr>
<td>Cases-Robbery</td>
<td>16</td>
</tr>
<tr>
<td>Cases-Aggravated Assault</td>
<td>71</td>
</tr>
<tr>
<td>Cases-Arson</td>
<td>2</td>
</tr>
<tr>
<td>Cases-Burglary</td>
<td>134</td>
</tr>
<tr>
<td>Cases-Auto thefts</td>
<td>70</td>
</tr>
<tr>
<td>Cases-Theft</td>
<td>717</td>
</tr>
<tr>
<td>Cases-Total</td>
<td>1,036</td>
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### 2018 Numbers in review

<table>
<thead>
<tr>
<th>JOB FUNCTION</th>
<th>2018 NUMBERS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Runs for service</td>
<td>39,195</td>
</tr>
<tr>
<td>Total Accidents</td>
<td>1,355</td>
</tr>
<tr>
<td>Accidents-Fatal</td>
<td>1</td>
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<tr>
<td>Accidents-With Injuries</td>
<td>148</td>
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<tr>
<td>Accident-Non-Injury</td>
<td>1,206</td>
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<tr>
<td>Total Citations</td>
<td>7,862</td>
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<tr>
<td>Citations-Traffic related</td>
<td>3,344</td>
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<tr>
<td>Citations-Criminal related</td>
<td>4,435</td>
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<tr>
<td>Citations-Other</td>
<td>83</td>
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<tr>
<td>Citations-Juveniles</td>
<td>115</td>
</tr>
<tr>
<td>Cases-Murder</td>
<td>3</td>
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<tr>
<td>Cases-Rape</td>
<td>20</td>
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<tr>
<td>Cases-Robbery</td>
<td>18</td>
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<tr>
<td>Cases-Aggravated Assault</td>
<td>55</td>
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<tr>
<td>Cases-Arson</td>
<td>1</td>
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<tr>
<td>Cases-Burglary</td>
<td>200</td>
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<tr>
<td>Cases-Auto thefts</td>
<td>92</td>
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<tr>
<td>Cases-Theft</td>
<td>794</td>
</tr>
<tr>
<td>Cases-Total</td>
<td>1,183</td>
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Four year trends

Total Accidents

Accidents with Injuries
KLCIS Law Enforcement review numbers

<table>
<thead>
<tr>
<th>Score</th>
<th>Credit</th>
<th>LE</th>
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</thead>
<tbody>
<tr>
<td>0%-39%</td>
<td>Average account no credit</td>
<td>0%</td>
</tr>
<tr>
<td>40%-59%</td>
<td>Fair Account</td>
<td>3%</td>
</tr>
<tr>
<td>60%-79%</td>
<td>Good Account</td>
<td>6%</td>
</tr>
<tr>
<td>80%-100%</td>
<td>Excellent Account</td>
<td>12%</td>
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**Inspection Date**

<table>
<thead>
<tr>
<th>Inspection Date</th>
<th>Score</th>
</tr>
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<tbody>
<tr>
<td>03/15/2005</td>
<td>48.00%</td>
</tr>
<tr>
<td>01/14/2008</td>
<td>62.96%</td>
</tr>
<tr>
<td>08/18/2010</td>
<td>63.89%</td>
</tr>
<tr>
<td>11/14/2014</td>
<td>64.22%</td>
</tr>
<tr>
<td>10/19/2017</td>
<td>80.61%</td>
</tr>
<tr>
<td>6/01/2019</td>
<td>100%</td>
</tr>
</tbody>
</table>

**Incident Claim Rate**

<table>
<thead>
<tr>
<th>Year</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>2016</td>
<td>18.3</td>
</tr>
<tr>
<td>2017</td>
<td>8.57</td>
</tr>
<tr>
<td>2018</td>
<td>5.3</td>
</tr>
</tbody>
</table>

Local Government Incident Rate for Law enforcement 11.3
Patrol Operations Division

The Patrol Division is the largest section within the department. Patrol officers are the first responders to the vast majority of calls and are responsible for conducting preliminary criminal investigations, securing and processing crime scenes, conducting accident investigations, enforcing traffic laws, and handling various emergency calls for service.

The patrol division consists of three shifts that provide service to the citizens of Richmond 24 hours a day, seven days a week.

Units within the Patrol Division Include:

Uniform Patrol
Canine Unit
Motorcycle Unit
Police Officer Training Program
Traffic Safety Officers
Richmond Parks Security
The Richmond Police Department Criminal Investigations Division conducts follow-up felony investigations initiated by the Patrol Division. Assists in primary investigations when requested. They also clear crimes through arrest and recovery of stolen property, execution of search and arrest warrants. During 2019, the criminal investigations department conducted several high-profile cases.

The Richmond Police Department Criminal Investigations Division also conducts forensic examinations on electronic devices during their investigations. They have the ability to conduct in-depth examinations of both cellular phones and computers, including desktops, laptops, and tablets, and thereby recover evidence pertinent to their investigations. The Criminal Investigations Division of the Richmond Police Department uses technology that will extract data from those electronic devices, including information that has been previously deleted!

For follow-ups for cases that have been assigned to investigators, please contact by email at detective@richmond.ky.us.
The Richmond Police Department recognizes the value of law enforcement canines as a part of the overall police operation and a supplement to police manpower. The Canine Unit is comprised of one Handler/Dog team that is assigned to assist and augment Patrol Operations. Officer Gray has been assigned to the Canine Unit since 2010. Master Police Officer Gray and Logan are trained and certified in drug detection and patrol disciplines through the American Police Canine Association. The Canine Unit also deploys with the Emergency Response Unit to assist in tactical operations. Master Patrolman Gray and K9 Logan are available to assist Richmond Officers and surrounding agencies.

If you are interested in having the Richmond Police Canine Unit provide a public demonstration or if you have any questions about the Canine Unit, please contact Master Police Officer Gray at (859) 623-1162 or by email at agray@richmond.ky.us.
Bike Patrol Unit

In 2017, we saw the return of bike patrol on a limited basis. The Bike Patrol Unit is a multi-person team that serves as a supplement of patrol operations, they are used to access areas of the city that require more targeted patrol or less obvious presence. This unit is invaluable during downtown Richmond events when traffic flow is slow and calls for service are high.

As we continue to certify officers in police bicycling and manpower numbers grow, we expanded our police bicycle operation in 2019. We are striving to have members ride daily during the summer months, providing specific patrol to the residential neighborhoods and the downtown area of Richmond.

Hostage Negotiations Team

The hostage negotiations team is an on-call team whose expertise is used in situations involving taking a person or persons hostage, barricaded subjects and those in threat of a loss of life. We currently have two trained negotiators in Sgt. Josh Hale and Master Police Officer Casey Scott.
Honor Guard

The Richmond Police Department Honor Guard is one of the most visual representations of our police department. In 2019, we provided various services such as color guards, funeral details, escorts. We have expanded the use of our Honor Guard to include city, community and recruiting events. The unit is fully manned and in 2019 we sent two officers to Honor Guard training to enhance the professionalism of the team. Going into the next year we are endeavoring to send the remaining unit members to formal training.

Professional Standards

Professional Standards is led by Sgt. Clayton Stocker, at the appointment of the Chief of Police. He is responsible for conducting a regulated program of complaint review that ensures the fair and impartial treatment of all department personnel who become subjected to complaints filed by citizen or department personnel.
Motorcycle Unit

The Richmond Police Department also has two 2019 Harley Davidson, Electra Glides. Officers in this unit provide escorts to several different functions to include parades and 5 K runs. Officers in this unit receive an initial training of 80 hours and annual recertifications of 40 hours. This year saw our motorcycle unit return to becoming a vital part of traffic enforcement. Sgt. Daniel Deaton led the department with over 200 seatbelt citations wrote during this past Federal fiscal year and was recognized as the departmental leader in seat belt enforcement. In addition to these activities, the motorcycle units were given the honor of providing an escort during the Presidential visit.
Emergency Response Unit

The Emergency Response Unit is designed to address high risk threats that go beyond what normal patrol units encounter. Each member undergoes an initial training of 80 hours and additional training as needed for internal assignments. This year another first when all members received the national standard of 16 hours of training per month, a first for this unit!

Police Training Officer and Evaluation

The Police Training Officer and Evaluation Program is an extension of the law enforcement selection process that combines field training. This training uses objective evaluations to ensure that the standards of a competent law enforcement officer are met. The training builds off the building blocks provided to officers from the police academy. Our program is currently consisting of 10 PTOs and a training coordinator. In 2019, we trained 12 officers in the PTO program.
Community Oriented Policing

The Richmond Police Department has become the leading law enforcement agency in Southeastern Kentucky. We strive to engage in community policing partnerships with community, neighborhood and business organizations. We strive to use these partnerships to help the police department with preventing crime, reducing the fear of crime, arresting those who commit crimes and providing a safe environment through the use of proactive problem-solving techniques, enhanced community awareness, increased community and neighborhood involvement and use of cutting-edge technology.

So, what are our goals for the community outreach work we do?

• Increase citizen motivation to report crimes.
• Build trust and familiarity with the community through consistent community engagements.
• Create opportunities in which to engage community members.
• Increase officer safety while reducing fear of crime.

Achieving these goals can foster an understanding of expectations on both sides of the police officers and the community. Every community operates differently and the city of Richmond has its own unique set of goals.
Just a few of the community events from 2019

1. Human Rights Unity Breakfast. January
2. All “A” Basketball Tournament. January
3. Richmond Senior Center Chili Luncheon. February
4. Special Olympics Polar Plunge. February
5. Habitat for Humanity Cookout, Fundraiser, February
6. Dance Blue 5K race, March
7. Math and Literacy night at Daniel Boone Elementary School, March
8. Surge promotions: Night out with First Responders, March
9. Child seat give away with fire department, March
10. Coffee with a Cop, Kroger, March
11. Children champions Kids Mall Madness, March
12. Police vs. Fire Basketball game for Habitat for Humanity, March
13. Madison County Ghost-out, March
14. Funeral for William Warren, March
15. Jail N Bail for Hopes Wings, April
16. Big Brother, Big Sister Bowl-a-thon, April
17. CASA Child Abuse Prevention rally, April
18. Dunk-a-cop, April
19. Special Olympics Meet and Greet, April
20. Habitat for Humanity Tips for Bricks, April
21. DEA Drug Take Back Event, April
22. Daniel Ellis 5K race, April
23. Daniel Barstow birthday party, April
24. Habitat for Humanity, Pie in the face, May
25. Click it or Ticket Campaign, May
26. Host of Special Olympics Richmond 25th year, June
27. Habitat for Humanity, Dreaming Creek Event, June
28. RPD Summer Kids Camp, June
29. Lemonade while on patrol, June
30. Habitat for Humanity, Blessing of the foundation, June
31. Sticker Shock campaign, July
32. Coffee with a Cop, Dominion senior living center, July
33. Habitat for humanity, raising of the walls, July
34. Farmers Market with Health Department, July
35. St. Marks Ice cream social, July
36. FOP Christmas in July, July
37. Pedal with the Police, July
38. Truck a truck at La Fontane, July
39. Allison Lemonade Stand, July
40. Madison County Youth in Action Mock Bedroom, July
41. Touch a Truck Surge, August
42. Dillingham Park Block Party, August
43. Back to School Bash, Teen Center, August
44. Welcome back to school event, August
45. Community Drug Awareness Update, August
46. Kentucky Law Enforcement Memorial Ride, August
47. Crusin’ with Cody, September
48. Kids Fest 2019, September
49. Operation Broken Cart II, September
50. Big Boy Toy & Car Hobby Show, September
51. Ace Hardware Case & Knife Event, September
52. Million Park, Dog Park Opening, September
53. Hello Week, September
54. YMCA 5K, September
55. Madison County Kindergarten Touch a Trunk, September
56. Teddy Bear Fair, Madison County Schools 1st Graders, September
57. Madison Central High School Homecoming Parade, September
58. Paint the Town Pink kickoff, September
59. Richmond Homeless Forum, September
60. EKU Homecoming Parade, October
61. National Coffee with a Cop, October
62. Domestic Violence Awareness Luncheon, October
63. These Hands Don’t Hunt Rally, October
64. Prevent Child Abuse Kentucky, October
65. Kentucky Department of Highway Safety Promo, October
66. Millstone Park Opening, October
67. Madison Central Band Competition, October
68. Paint the Town Pink Softball Game, October
69. Battle of the badge’s charity cookoff, October
70. Prescription drug take back, October
71. Hopes Wings Ground Breaking, October
72. Fire Safety Day at Lowes, October
73. First Step Recovery Ranch, October
74. Trunk or Treat at DOCJT, October
75. Hopes Wings Building Expansion, October
76. Kentucky River Foothills Safety Event, October
77. Halloween Hoedown, October
78. Bowling with CEMP, October
79. Habitat for Humanity, Home Dedication, November
80. Hosted Homeland Security Leaders of Tomorrow EKU, November
81. Turkey bowl RPD defeats RFD 36-28 in Overtime, November
82. Richmond Christmas Parade, December
83. Candy Cane with a Cop, December
Operation Broken Cart II

On September 10, 11, & 12, 2019, the Richmond Police Department again conducted a joint operation with local retail loss prevention professionals in Richmond, KY. The purpose of this event was to target and identify individuals involved in retail theft. It was our mission to make an impact in our community by showing zero tolerance to shoplifting and other crimes that derive from theft.

Together we identified 39 individuals committing theft and other criminal offenses. Officers were able to recover of approximately $2,069 worth of stolen merchandise. Over the course of the operation, the Richmond Police Department worked closely with loss prevention personnel and members of the Kentucky Organized Retail Crime Association to achieve exceptional results. Beyond the listed results below, officers were able to use information from suspects to further additional drug related offenses.

Charges:
Theft by Unlawful Taking – Shoplifting – Under $500 (24)
Robbery 2nd (1)
Criminal Trespass 2nd (3)
Criminal Trespass 3rd (1)
Theft by Deception – Under $500 (3)
Receiving Stolen Property – Under $500 (2)
Possession of Controlled Substance 1st (Heroin) (2)
Possession of Controlled Substance 1st (Methamphetamine) (4)
Possession of Controlled Substance 2nd (2)
Possession of Controlled Substance 3rd (3)
Possession of Marijuana (3)
Possession of Drug Paraphernalia (5)
Illegal Possession of a Legend Drug (3)
Prescription Controlled Substance not in Proper Container (2)
Public Intoxication (1)
Tampering with Physical Evidence (1)

Warrants:
Failure to Appear (10)
Probation Violation (3)

We will continue working with the Kentucky Organized Retail Crime Association to conduct targeted campaigns against retail theft in the future.
Traffic Safety Checkpoints in 2019

During 2019, The Richmond Police Department conducted two Traffic Safety Checkpoints as a continuation of our commitment to public safety. These check points have been proven to be a great deterrent for drunk, drug, and distracted driving. Below are the combined results of this year’s safety checkpoints. It should be also noted that our safety checkpoints have been regarded as one of the best in the state. Here are just some of the offenses that occurred during these events.

DUI
DUI Suspended Operators License
Open Alcohol Container
Fail to produce Insurance Card
Person 18-20 Alcohol
Expired Registration Plates
Failure to maintain insurance
License to be in possession
No Registration Receipt
No Operators License
Drug Offenses
Instruction permit violations
Seatbelt violations
Warrants served
The year in pictures!
Records Division

Frequently Asked Questions

How can I obtain a copy of a report?

The Police Record's Unit does not fax or email copies of any police reports, including accident reports. There is a .10 cent charge for copies of each page of criminal reports. Accident reports are $5.00 per report.

An authorized person may obtain a copy of their report (OPEN RECORDS REQUEST OR ACCIDENT REPORT) from the Richmond Police Department - Police Records Unit by various methods:

In person, Online and U.S. Mail.

1. In Person
You may obtain a copy of your reports (OPEN RECORDS REQUEST OR ACCIDENT REPORT) by visiting the Richmond Police Department (1721 Lexington Road) between the hours of 8:00 am – 5:00pm Monday through Friday (closed on Weekends and Holidays).

2. Online
Open Records may be obtained at the two links below:

police@richmond.ky.us

or

http://richmond.ky.us/index.php/open-records-request

Your Open Records Request should include the following:
• Report number
• Your name and address
• Your phone or contact information
• Date of incident
• Location of incident
• Description of incident
• Copy of driver’s license

**Accident Reports Online**
Citizens may also receive a copy of their accident report by visiting the following website:
https://www.buy.crash.com/

**Accident Reports** guidelines are as follows:

Persons authorized to receive copies of an accident collision report per Kentucky Revised Statue 189.635 include:

- Involved Person
- Parents of Involved Juveniles (A birth certificate if required and ID of parent)
- Insurance Companies of Involved Persons
- Authorized Legal Representation of Involved Party with Written Authorization

**3. Mail**
You may also mail a request to the Richmond Police Department at:

1721 Lexington Road, Richmond, KY 40475

Your request should include the following:

- Report number
- Your name and address
- Your phone or contact information
- Date of incident
- Location of incident
- Description of incident
- A self-addressed and stamped envelope
- Fee payment
- A copy of your driver’s license

There is a $5.00 fee to obtain a copy via US mail. Please allow 5-8 working days after occurrence.

**How do I obtain a criminal background check?**
Records checks may be obtained through the Administrative Office of the Courts in Frankfort, KY. For more information call 1-800-928-6381.
Richmond PD continues to provide a more proficient option for reporting certain crimes by utilizing the Citizen Online Reporting System. The System is available to residents of Richmond as an option to report incidents to the Richmond Police Department. This system provides citizens a quicker way to report crimes, resulting in more efficient use of victim’s time and police resources.

https://kspportal.ky.gov/CivilianReporting/Pages/Public/Home.aspx

Submit or obtain a police report

You can submit a report to the Richmond Police Department for the following incidents:

Harassing communications

Fraudulent use of a credit/debit card (under $500 in a 6-month period)

Theft by Unlawful Taking (stolen property valued at less than $500)

Criminal mischief (under $1,000 in damage)

Property lost or mislaid (valued at less than $500)

Larceny from auto (less than $500)

You will be required to create an online account to file your first report. Keep your login and password for future use. The Online Citizen Police Report system allows you to submit a report to the police immediately and print a draft copy of the police report for free. **NOTICE:** If your incident involves a firearm of any kind, call (859) 624-4776 and an officer will be sent to investigate.
Please confirm the following to find out if the Online Citizen Police Report is right for you:

- This is not an emergency
- This incident occurred in city limits of Richmond, Kentucky
- You do not have any suspect information
- You are at least 18 years old
- You have a valid email address
- The crime did not involve a firearm

If you meet the above criteria, you are ready to file your report online. Please make sure to turn off your pop-up blocking software before filing the report. You will be required to create an online account to file your report, so keep your login information and password for future use.

**It is a crime to make a false police report.**

Upon completion of this report process you will:

- See the words: "Your online police report has been submitted" showing that your police report is complete.
- Be given a report number.
- Be able to print a draft copy of the police report to keep for your records.

Please Note:

- All cases filed using the Citizens Online Police Reporting System will be reviewed.
- Upon review, if further investigation of your case is needed, you may be contacted.
This year was the second year of the revived Citizen Police Academy program. The Citizens Police Academy is an eleven-week (that includes graduation) program designed to give the public a working knowledge of the Richmond Police Department and other agencies in Madison County. Each session consists of eleven consecutive Monday night classes conducted at various police facilities in the county depending on the type of training being conducted. The instruction is comprehensive and each week separate areas of law enforcement are covered. Each class usually lasts 2 to 3 hours. Certified police officers, supervisors, and civilian instructors with particular expertise will conduct each topic. Attendees are encouraged to participate in a ride along program.

By allowing citizens a firsthand look at what rules, regulations and policies the police follow, some of the misunderstandings associated with police work may be alleviated.

The objective of the Citizens Police Academy is not to train an individual to be a police officer, but to produce informed citizens. The Citizens and police officers meet each other face to face in a neutral, friendly setting and each becomes a person to the other. In the past, citizens have simply seen a uniform, now they have an understanding about the person behind the badge and the procedures that they must follow.

All classes are free!! Although there is no cost to the participant, participants are asked to attend all sessions.

Who may attend the Academy?

Citizens 18 years of age or older.

Citizens with no felony or misdemeanor convictions.

Citizens must complete a criminal background check prior to the class.
Special Victims Investigation

The Special Victims Investigation Unit was created with a grant from the Office on Violence against Women. The grant is in partnership with Hopes Wings Domestic Violence Program. There is a Detective (Stuart Adams) and a Victims Advocate (Suzanne Howell) in the Unit.

The Unit works with victims of Domestic Violence, Sexual Assault and Stalking. They help the victims navigate the legal and civil process. They also help in the service of protection orders (EPO and IPO) along with warrants. They are able to devote time in finding perpetrators who are hard to locate.

The Unit is an outreach to victims after the initial report has been taken. They are able to follow up with the victim and provide other help that the initial responding Officer might not have the time or resources to do.

The Special Victims Investigation Unit will follow up on severe cases of Domestic Violence, Sexual Assault and Stalking. This would include evidence collection and court appearances when necessary.
Evidence Custodian

The primary duty of the evidence custodian is to ensure the proper security and chain of custody for property and evidence taken in by the Richmond Police Department. The evidence unit operates within a continuous cycle of receiving, storing, and disposing of items taken into custody. Items are purged as cases are adjudicated, when they are no longer needed to be held per statute. Disposal of these items must also be done in accordance with various local, state, and federal laws. If you are notified that there is property to pick up at the Richmond Police Department, it is strongly encouraged to set appointment by emailing Gina Lockhart at glockhart@richmond.ky.us.

Prescription Drug Take Back Program

Annually, the Richmond Police Department along with hundreds of law enforcement agencies across the United States participated in the National Prescription Drug Take Back Program. This program is designed to allow citizens to turn over expired prescription and over the counter drugs so that they may be disposed of in the proper manner. Experts say that our nation's water system contains unsettling amounts of prescription medications due to these items being flushed into the water system. This take back program is a safe and effective way to get rid of any of these types of medications. For everyday disposal, there is a bin located outside the front entrance of the police department.
Child Passenger Safety Program

The Richmond Police Department actively participates in the National Child Safety Program. In 2019, we had eleven personnel trained as certified child seat technicians. We typically are able to provide 24-hour coverage, 365 days a year, with our fire department providing additional technicians as backups as well.

Each police personnel have completed a 40-hour Certification Course. In order to become a nationally certified child passenger safety (CPS) technician, you must be 18 or older and pass a CPS Certification Course. Students pass the course if they:

Attend every part of the course and
Earn passing grades for three sets of tests:
Written quizzes;
Hands-on skills assessments; and
Perform at a checkup event.

Successful completion of this course certifies you as a U.S. CPS technician for two years.
In 2019, the Richmond Police Department received notification that it would receive their first ever accreditation! Accreditation has been set forth by the Kentucky Association of Chiefs of Police has been available for just shy of twenty years.

We are extremely proud of this accomplishment and we hope the community is too!

**Overview of the KACP Law Enforcement Accreditation Program**

Accreditation is a progressive and time-proven way of helping institutions evaluate and improve their overall performance. The cornerstone of this strategy lies in the promulgation of standards containing a clear statement of professional objectives. Participating administrators then conduct a thorough analysis to determine how existing operations can be adapted to meet these objectives. When the procedures are in place, a team of independent professionals is assigned to verify that all applicable standards have been successfully implemented. The process culminates with a decision by an authoritative body that the institution is worthy of accreditation.

The Kentucky Association of Chiefs of Police Law Enforcement Accreditation Program is one of the most valuable and cost-effective ways currently available to departments that wish to enhance overall agency effectiveness and professionalism. Accredited departments benefit from the use of consistent and proven procedures, clearly outlined policies, and efficient practices. In addition, accreditation serves to create a feeling of confidence among your residents that their police/sheriff department recognizes the importance of establishing and maintaining as high a degree of effectiveness and professionalism as possible.

• Provides a means of independent evaluation of agency operations.
• Provides a basis to correct deficiencies in the agency’s operations before they become public problems.
• Requires that agencies commit policies and procedures to writing.
• Provides a norm for an agency to judge its performance.
• Has the potential to reduce liability insurance costs.
• Promotes accountability among agency personnel and the evenhanded application of policies.
• Enhances the reputation of the agency, thereby helping to attract the most qualified candidates for employment.
• Minimizes an agency’s exposure to liability, reducing vicarious liability suits.
• Builds a stronger defense against lawsuits and citizen complaints.
• Increases the community’s confidence in its police/sheriff department.
• Recognizes agencies for meeting standards of excellence.

What does it mean to the community?

Accreditation increases the law enforcement agency’s ability to prevent and control crime through more effective and efficient delivery of law enforcement services to the community it serves.

Accreditation enhances community understanding of the law enforcement agency and its role in the community as well as its goals and objectives. Citizen confidence in the policies and practices of the agency is increased.

Accreditation, in conjunction with the philosophy of community policing, commits the agency to a broad range of programs (such as crime prevention) that directly benefit the public.

Finally, accreditation creates a forum in which police and citizens work together to control and prevent crime. This partnership will help citizens to understand the challenges that confront law enforcement. Law enforcement will, in turn, receive clear direction from the community about its expectations. Thus, a common set of goals and objectives will be arrived at and implemented.