

**RICHMOND CITY COMMISSION
MINUTES
WORKSHOP MEETING
MARCH 17, 2020
CITY HALL
COMMISSION CHAMBERS
9:30 AM**

MEETING WAS AVAILABLE ON FACEBOOK LIVE AND OUR LOCAL TELEVISION STATION. WE ENCOURAGED THE PUBLIC TO UTILIZE THESE MEDIA OUTLETS TO PREVENT A LARGE GROUP GATHERING.

Mayor Blythe called the meeting to order at 9:30 a.m.

**PRESENT: Commissioner Brewer, Grant, McDaniel, Morgan and Mayor Blythe
ALSO PRESENT: Rob Minerich: City Manager, Garrett Fowles: City Attorney,
Wanda Bailey: Clerk
ABSENT: Lisa Cassity: City Clerk**

**Ordinance 20-09: An Ordinance of the City of Richmond, Kentucky Declaring
The Existence of a State of Emergency in the City.
First and Final Reading
Read by Mayor Blythe
Motion: Commissioner Brewer
Seconded: Commissioner Grant**

City Manager announced that on Sunday all 3 governments signed a declaration of emergency. By having the Ordinance presented today this makes the Mayors actions on Sunday approved by the entire commission. It provides us to have federal and state funding reimbursement. If the city needs to send employees home it ensures their benefits. Or if the city needs to enter into a contract for services, we can do that quickly without approval. All procurement or actions taken on this Ordinance, has to relate to the Coronavirus. We get our lead from the Madison County Emergency Operation Center for all 3 governments who receive their information from the state. All departments will track expenses for reimbursements and City Manager/Finance Director will file with FEMA.

VOTING:	YES	NO
Commissioner Grant	x	
Commissioner McDaniel	x	
Commissioner Morgan	x	
Commissioner Brewer	x	
Mayor Blythe	x	

Ordinance 20-07: An Ordinance of the City of Richmond Amending the Annual Budget for the City of Richmond for the Fiscal Year 2020 Estimating Revenues and Resources and Appropriating Funds for the Operations of City Government.

Second Reading

Read by Finance Director and City Manager

Motion: Commissioner Grant

Seconded: Commissioner Brewer

Commission questioned if they can be reimbursed for travel.

VOTING:	YES	NO
Commissioner McDaniel	x	
Commissioner Morgan	x	
Commissioner Brewer	x	
Commissioner Grant	x	
Mayor Blythe	x	

Covid-19 Operations discussion

City Manager lead discussion on what the city response is to the daily operations of city government. Such as daily Zoom conference call with all 3 local governments, universities, emergency responders and healthcare agencies. He also notified the commission that city hall has installed a new dropbox in front of the building to receive payments and mail. Police Department will continue to conduct welfare checks on the elderly population. He met with Lori Tatum, Tourism and Tyler Johnson, Community Development/ Communications Coordinator to discuss projections on economic impact. He requested the commission lift the 100-hour cap on comp time so employees that are coming into work be compensated since they are classified essential. Non-essential employees will be paid their regular time while healthy at home.

Richmond Active Living Center is closed as well as the YMCA. Kentucky Utilities suspended late charges and no disconnects. Madison County Public Schools continues to provide meals to students for delivery and pick up locations. Room in the Inn program providing meals to the homeless population. Reserving 2 parking spots for restaurants to accommodate curbside pick up in the downtown area.

Department Head Reports

Multiple department heads provided operational reports on how their departments are conducting business going forward due to the Covid-19 virus.

Resolution 20-01: A Statement from the Mayor and the Board of Commissioners Concerning the Covid-19 Virus and the City of Richmond.

Read by City Attorney

Motion: Commissioner Morgan

Seconded: Commissioner McDaniel

VOTING:	YES	NO
Commissioner Morgan	x	
Commissioner Brewer	x	

Commissioner Grant x
Commissioner McDaniel x
Mayor Blythe x

Adjournment: 11:24 a.m.

Motion: Commissioner Grant

Seconded: Commissioner Morgan

VOTING: **YES** **NO**

Commissioner Brewer x

Commissioner Grant x

Commissioner McDaniel x

Commissioner Morgan x

Mayor Blythe x

ATTEST:

City Clerk



MAYOR

