

**RICHMOND CITY COMMISSION  
MINUTES  
REGULAR MEETING  
APRIL 28, 2020  
VIA ZOOM TELECONFERENCE  
6:00 PM**

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**TAKE NOTICE** that for the present, the Board of Commissioners for the City of Richmond will continue to meet in accordance with the schedule for its regular monthly meetings and remain in compliance with all applicable statues and regulations. In view of the COVID -19 pandemic, however, and in an effort to prevent the spread of that virus, the public can view the meetings as they occur on the City’s Community Information Facebook page. Anyone wishing to address the City Commission may submit comments on any topic or agenda item electronically to the City Clerk at [lcassity@richmond.ky.us](mailto:lcassity@richmond.ky.us). The Agenda for the meetings can also be found on the city website. Citizens may also phone City Hall at (859) 623-1000 ext 1103 to provide a comment about an agenda items or concern if a computer is unavailable.

**Mayor Blythe called the meeting to order at 6:00 p.m.**

**PRESENT: Commissioner Brewer, Grant, McDaniel, Morgan and Mayor Blythe  
ALSO PRESENT: Rob Minerich: City Manager, Lisa Cassity: City Clerk and Tyler Johnson: Community Development and Media Coordinator  
ABSENT: Garrett Fowles: City Attorney**

**Presentations**

- 1) Fair Housing Month Proclamation

**Minute Approval:**

- 1) Regular Commission Meeting held on March 24, 2020 at 6:00 p.m.
- 2) Workshop Meeting held on March 17, 2020 at 9:30 a.m.
- 3) Regular Commission Meeting held on March 24, 2020 at 6:00 p.m.

Motion: Commissioner Morgan

Seconded: Commissioner McDaniel

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Morgan	x	
Commissioner Brewer	x	
Commissioner Grant	x	
Commissioner McDaniel	x	
Mayor Blythe	x	

**Ordinance 20-08:** An Ordinance of the City of Richmond, Kentucky Annexing Lots 3-6 at 156 Skyline Drive into the City Limits.

**Second Reading**

Read by City Clerk

Motion: Commissioner Brewer

Seconded: Commissioner Grant

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Brewer	x	
Commissioner Grant	x	
Commissioner McDaniel	x	
Commissioner Morgan	x	
Mayor Blythe	x	

**Order 20-43:** An Order of the City of Richmond Accepting a Resignation by an Employee in the Fire Department.

Read by City Clerk

Motion: Commissioner Morgan

Seconded: Commissioner McDaniel

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Grant	x	
Commissioner McDaniel	x	
Commissioner Morgan	x	
Commissioner Brewer	x	
Mayor Blythe	x	

**Order 20-44:** An Order of the City of Richmond Accepting a Resignation by an Employee in the Police Department.

Read by City Clerk

Motion: Commissioner McDaniel

Seconded: Commissioner Brewer

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner McDaniel	x	
Commissioner Morgan	x	
Commissioner Brewer	x	
Commissioner Grant	x	
Mayor Blythe	x	

**Order 20-45:** An Order of the City of Richmond Authorizing the Parks Department to Apply for a Recreation Trails Grant.

Read by City Clerk

Motion: Commissioner Morgan

Seconded: Commissioner Brewer

If grant funding is awarded it will go towards resurfacing the walking path in Lake Reba Park. Commission requested if there's extra funds available to consider paving the walking path in Camp Catalpa since the gravel continues to wash out near the lake side.

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Morgan	x	
Commissioner Brewer	x	
Commissioner Grant	x	
Commissioner McDaniel	x	
Mayor Blythe	x	

**City Manager’s Report  
Covid-19 Update**

**Covid 19 Comp Time:**

City Manager described that during a previous meeting the commission agreed to allow employees to earn up to 240 Covid 19 comp time if working. City Manager requested for consideration to **allow employees to earn Covid 19 Comp Time hours extending it from 240 to now 480 hours.**

Motion: Commissioner McDaniel  
Seconded: Commissioner Morgan

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Brewer	x	
Commissioner Grant	x	
Commissioner McDaniel	x	
Commissioner Morgan	x	
Mayor Blythe	x	

**Other items discussed:**

1. He’s currently working on the 3<sup>rd</sup> revision of the budget. Currently projecting a 4.5 million shortfall next fiscal year. He’s meeting with the Department Heads tomorrow to review budget and provide PPE. Planning to present the Budget at the 5-19-2020 9:30a.m. Workshop meeting.
2. Conducting final walk thru on Water Street next week.

**Board of Commissioner’s Discussion**

**McDaniel-**

1. Encouraged everyone to stay safe
2. Encouraged everyone to spend money at local restaurants.

**Grant-** Encouraged everyone to stay healthy at home.

**Brewer-**

1. Expressed concerns that businesses are still be charged for trash pickup and they’re not currently open.
2. Announced that he will participate in a conference call regarding PPE masks.

**Morgan-**

1. Requested that David Stipes provide an update at the next meeting on how the industries are getting thru this pandemic. He also wants an update on if there's any interest in development with products made in the USA.
2. Thanked multiple organizations for helping the community first responders such as McDonalds providing free meals.
3. Richmond Rocks!

**Mayor Blythe-**

1. Great news on the Water Street completion and notices during heavy rains that it's operating well with no standing water.
2. EMA calls county wide have been reduced from 7 days a week to now 3 days on Monday, Wednesday and Fridays at 3:00 p.m.
3. He noted that he's been zooming on multiple calls with organizations and government officials regarding funding and ways to open back up safely.
4. Noticed that ECU made the announcement of employees being furloughed for 60-90 days which will in return cut the city's payroll tax base.
5. Congrats to Assistant Police Chief Rodney Richardson for his criminal justice degree from ECU and sorry to hear that he can't walk the stage. We know he's been waiting on the degree for years.
6. Send Thanks to Tyler Johnson for making the Zoom meetings possible for the city.

**Adjournment at 6:39 p.m.**

Motion: Commissioner McDaniel

Seconded: Commissioner Grant

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Grant	x	
Commissioner McDaniel	x	
Commissioner Morgan	x	
Commissioner Brewer	x	
Mayor Blythe	x	

  
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 MAYOR

ATTEST:

  
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 City Clerk