

**RICHMOND CITY COMMISSION  
MINUTES  
REGULAR MEETING  
MAY 26, 2020  
VIA ZOOM TELECONFERENCE  
CITY OF RICHMOND, KY COMMUNITY INFORMATION FACEBOOK  
PAGE  
6:00 PM**

**TAKE NOTICE** that for the present, the Board of Commissioners for the City of Richmond will continue to meet in accordance with the schedule for its regular monthly meetings and remain in compliance with all applicable statues and regulations. In view of the COVID -19 pandemic, however, and in an effort to prevent the spread of that virus, the public can view the meetings as they occur on the City's Community Information Facebook page. Anyone wishing to address the City Commission may submit comments on any topic or agenda item electronically to the City Clerk at [lcassity@richmond.ky.us](mailto:lcassity@richmond.ky.us). The Agenda for the meetings can also be found on the city website. Citizens may also phone City Hall at (859) 623-1000 ext 1103 to provide a comment about an agenda items or concern if a computer is unavailable.

**Mayor Blythe called the meeting to order at 6:00 p.m.**

**PRESENT: Commissioner Brewer, Grant, McDaniel, Morgan and Mayor Blythe  
ALSO PRESENT: Rob Minerich: City Manager, Lisa Cassity: City Clerk and Tyler Johnson: Community Development and Media Coordinator, Garrett Fowles: City Attorney, Lori Tatum: Tourism Director, Susan Lillis: Section 8 Housing Director, David Stipes: Richmond Industrial Development Director, Scott Althausen: Richmond Utilities**

**Presentations**

- 1) Tourism Department - Lori Tatum (Attached)
  - a) Budget Justifications
  - b) FY 20 Amended Budget
  - c) FY 21 Proposed Budget

**Minute Approval:**

- 1) Regular Commission Meeting held on April 28, 2020 at 6:00 p.m.

Motion: Commissioner Brewer

Seconded: Commissioner McDaniel

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner McDaniel	x	
Commissioner Morgan	x	
Commissioner Brewer	x	
Commissioner Grant	x	
Mayor Blythe	x	

**Ordinance 20-10:** An Ordinance of the City of Richmond, Kentucky Relating to the Fiscal Year 2019-2020 Annual Budget and Amendment thereof. - Liberty Place

**Second Reading**

Read by City Clerk

Motion: Commissioner Brewer

Seconded: Commissioner Grant

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Morgan	x	
Commissioner Brewer	x	
Commissioner Grant	x	
Commissioner McDaniel	x	
Mayor Blythe	x	

**Ordinance 20-11:** An Ordinance of the City of Richmond Adopting an Annual Budget for the Section 8 Housing Department for the Fiscal Year 2021 by Estimating Revenues and Resources and Appropriating Funds for the Operation of City Government.

**First Reading**

Read by City Clerk

Motion: Commissioner Brewer

Seconded: Commissioner Morgan

Susan Lillis- Section 8 Director was available for questions with Commission having none.

**No Vote Taken**

**Order 20-55:** An Order of the City of Richmond Board of Commissioners Relating to the City's Alcoholic Beverages Control Administrator.

Read by City Clerk

Motion: Commissioner McDaniel

Seconded: Commissioner Grant

Mayor added that in the Order it states current circumstances to cut expenses and can absorbed now in house. He thanked Mr. Mark Shepherd for his years of service to the city.

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Grant	x	
Commissioner McDaniel	x	
Commissioner Morgan	x	
Commissioner Brewer	x	
Mayor Blythe	x	

**Order 20-56:** An Order of the City of Richmond Establishing a Procurement Policy for the City of Richmond, KY Community Development Block Grant (CDBG) Funds and Home Funds.

Read by City Clerk

Motion: Commissioner Morgan

Seconded: Commissioner McDaniel

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner McDaniel	x	
Commissioner Morgan	x	
Commissioner Brewer	x	
Commissioner Grant	x	
Mayor Blythe	x	

**Order 20-57:** An Order of the City of Richmond, Kentucky Regarding an Anti-Displacement and Relocation Assistance Plan as Required under Section 104(D) of the Housing and Community Development Act of 1974, as Amended.

Read by City Clerk

Motion: Commissioner Grant

Seconded: Commissioner Brewer

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Morgan	x	
Commissioner Brewer	x	
Commissioner Grant	x	
Commissioner McDaniel	x	
Mayor Blythe	x	

**Order 20-58:** An Order of the City of Richmond Appointing a Board Member to the Richmond Industrial Development Corporation Board of Directors.

Read by City Clerk

Motion: Commissioner McDaniel

Seconded: Commissioner Morgan

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Brewer	x	
Commissioner Grant	x	
Commissioner McDaniel	x	
Commissioner Morgan	x	
Mayor Blythe	x	

**AMEND AGENDA to include Order 20-59**

Motion: Commissioner Morgan

Seconded: Commissioner McDaniel

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Grant	x	
Commissioner McDaniel	x	
Commissioner Morgan	x	
Commissioner Brewer	x	

Mayor Blythe x

**Order 20-59:** An Order of the Board of Commissioners of the City of Richmond, Kentucky Authorizing the Mayor to Execute the Cares Act Airport Grant Agreement on Behalf of the City.

Read by City Clerk

Motion: Commissioner Morgan

Seconded: Commissioner McDaniel

**VOTING:** YES NO

Commissioner McDaniel x

Commissioner Morgan x

Commissioner Brewer x

Commissioner Grant x

Mayor Blythe x

**Public Comments-** None Submitted to City Clerk

### **Departmental Reports**

a) David Stipes- RIDC Update

### **City Manager's Report**

#### **Covid-19 Update**

1. 2 new cases today in Madison County for a total of 45.
2. 1200 people were tested last week at the ECU Stratton building location
3. City Hall will be open to the public on June 1<sup>st</sup> with staff coming back full time. Precautions will be made and making spaces safe.
4. Restaurants can serve in parking lots which are included in a lease with serving alcohol in areas.
5. Kayak rental at Lake Reba is extremely popular right now.
6. Adventure Falls will be open June 13<sup>th</sup> with calling ahead to register play time.
7. All-inclusive playground and basketball court construction will be completed in 2 weeks.
8. CARES ACT has allowed \$300 million funding available for Kentucky cities to apply for Covid-19 relief funds. The city does plan to make an application for reimbursements such as PPE, electronic equipment and public safety equipment.

### **Board of Commissioner's Discussion**

**McDaniel-** No report

**Grant-** No report

**Brewer-**

1. Requested update on July 4<sup>th</sup> celebrations at Lake Reba Park. City Manager advises the commission that there's an interdepartmental meeting this week to lay out the event plans and will notify the public Friday.
2. Announced he had surgery 2 weeks ago and is recovering well.

**Morgan-** No report

**Mayor Blythe-**

1. Announced the county wide calls have moved to just 2 day a week on Monday and Fridays 3pm.
2. Conducted funeral services today for longtime Richmond Resident Clifford Currier of Curriers Music Store.

**Adjournment at 7:01 p.m.**

Motion: Commissioner Morgan

Seconded: Commissioner Grant

**VOTING:**

	<b>YES</b>	<b>NO</b>
Commissioner Morgan	x	
Commissioner Brewer	x	
Commissioner Grant	x	
Commissioner McDaniel	x	
Mayor Blythe	x	

ATTEST:

\_\_\_\_\_  
City Clerk

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MAYOR