

**RICHMOND CITY COMMISSION
MINUTES
REGULAR MEETING
AUGUST 11, 2020
VIA ZOOM TELECONFERENCE
CITY OF RICHMOND, KY COMMUNITY INFORMATION FACEBOOK
PAGE
6:00 PM**

TAKE NOTICE that for the present, the Board of Commissioners for the City of Richmond will continue to meet in accordance with the schedule for its regular monthly meetings and remain in compliance with all applicable statues and regulations. In view of the COVID -19 pandemic, however, and in an effort to prevent the spread of that virus, the public can view the meetings as they occur on the City's Community Information Facebook page. Anyone wishing to address the City Commission may submit comments on any topic or agenda item electronically to the City Clerk at lcassity@richmond.ky.us. The Agenda for the meetings can also be found on the city website. Citizens may also phone City Hall at (859) 623-1000 ext 1103 to provide a comment about an agenda items or concern if a computer is unavailable.

Mayor Blythe called the meeting to order at 6:00 p.m.

**PRESENT: Commissioner Brewer, Grant, McDaniel, Morgan and Mayor Blythe
ALSO PRESENT: Rob Minerich: City Manager, Lisa Cassity: City Clerk and Tyler Johnson: Community Development and Media Coordinator, Tyler Frazier: City Attorney, Scott Althaus: Richmond Utilities, Taylor Six: Richmond Register Newspaper, David McFaddin: EKU President, Bryan Makinen: EKU Covid19 Leader, Mike Woolum: Strand, Erin Moore: Parks Director, Sam Kirby: Fire Chief, James Ebert: Police Chief**

Presentation:

- 1) EKU Student Return Update- Interim EKU President David McFaddin
(Attached)
6:39 p.m.
- 2) West Main Street Project Development Checklist- Strand, Mike Woolum
(Attached)

Commission made a motion to approve the checklist as presented by Strand and authorize Mayor to sign page 11 of 13 on behalf of the city to move the project forward.

Motion: Commissioner Brewer

Seconded: Commissioner McDaniel

VOTING:	YES	NO
Commissioner Grant	x	
Commissioner McDaniel	x	
Commissioner Morgan	x	
Commissioner Brewer	x	

Mayor Blythe x

Minute Approval:

1) Regular Commission Meeting held on July 28, 2020 at 6:00 p.m.

Motion: Commissioner McDaniel

Seconded: Commissioner Grant

VOTING: YES NO

Commissioner McDaniel x

Commissioner Morgan x

Commissioner Brewer x

Commissioner Grant x

Mayor Blythe x

Order 20-91: An Order of the City of Richmond Accepting a Retirement from an Employee in the Fire Department.

Read by City Clerk

Motion: Commissioner Brewer

Seconded: Commissioner McDaniel

VOTING: YES NO

Commissioner Morgan x

Commissioner Brewer x

Commissioner Grant x

Commissioner McDaniel x

Mayor Blythe x

Order 20-92: An Order of the City of Richmond Authorizing a Leave of Absence for an Employee in the Police Department.

Read by City Clerk

Motion: Commissioner Grant

Seconded: Commissioner Morgan

VOTING: YES NO

Commissioner Brewer x

Commissioner Grant x

Commissioner McDaniel x

Commissioner Morgan x

Mayor Blythe x

Order 20-93: An Order of the City of Richmond Adopting a New Job Description for the Parks Department.

Read by City Clerk

Motion: Commissioner McDaniel

Seconded: Commissioner Brewer

VOTING: YES NO

Commissioner Grant x

Commissioner McDaniel x

Commissioner Morgan x

Commissioner Brewer x

Mayor Blythe x

Order 20-94: An Order of the City of Richmond Adjusting an Employee Status within the Parks Department.

Read by City Clerk

Motion: Commissioner McDaniel

Seconded: Commissioner Brewer

VOTING: YES NO

Commissioner McDaniel x

Commissioner Morgan x

Commissioner Brewer x

Commissioner Grant x

Mayor Blythe x

Order 20-95: An Order of the City of Richmond Promoting Fire Department Employees to the Rank of Fire Captain.

Read by City Clerk

Motion: Commissioner Brewer

Seconded: Commissioner McDaniel

VOTING: YES NO

Commissioner Morgan x

Commissioner Brewer x

Commissioner Grant x

Commissioner McDaniel x

Mayor Blythe x

Order 20-96 skipped number intentionally, and did not appear on meeting agenda

Order 20-97: An Order of the City of Richmond Hiring an Employee for the Fire Department.

Read by City Clerk

Motion: Commissioner Grant

Seconded: Commissioner McDaniel

Commissioner Brewer questioned how many more applicants on the waiting list. Chief Kirby responded there's only 2 more on the waiting list.

VOTING: YES NO

Commissioner Brewer x

Commissioner Grant x

Commissioner McDaniel x

Commissioner Morgan x

Mayor Blythe x

Order 20-98: An Order of the City of Richmond Authorizing the Purchase of Two Lawn Mowers for the Parks Department.

Read by City Manager

Motion: Commissioner McDaniel

Seconded: Commissioner Grant

VOTING:	YES	NO
Commissioner Grant	x	
Commissioner McDaniel	x	
Commissioner Morgan	x	
Commissioner Brewer	x	
Mayor Blythe	x	

Order 20-99: An Order of the City of Richmond, Kentucky Authorizing the Mayor to execute Two Deeds for Merchant Drive on behalf of the City.

Read by City Attorney

Motion: Commissioner Grant

Seconded: Commissioner Brewer

VOTING:	YES	NO
Commissioner McDaniel	x	
Commissioner Morgan	x	
Commissioner Brewer	x	
Commissioner Grant	x	
Mayor Blythe	x	

Order 20-100: An Order of the City of Richmond Hiring an Employee in the Finance Department.

Read by City Clerk

Motion: Commissioner McDaniel

Seconded: Commissioner Grant

Commissioner Morgan questioned if this was budgeted.

VOTING:	YES	NO
Commissioner Morgan	x	
Commissioner Brewer	x	
Commissioner Grant	x	
Commissioner McDaniel	x	
Mayor Blythe	x	

Public Comments- One Comment was submitted to the City Clerk

Lisa Blake- citizen

Ms. Blake expressed concerns of homeless people living at a vacant property at 237 N. 2nd Street. City Manager responded that he's forwarded the information to the Codes Department to inspect. (Attached)

Departmental Reports

Parks- Erin Moore

1) Downtown Christmas Lighting Initiative

Commission made a motion to approve Parks reallocating funding from the Millstone Festival this year and other cancelled programs to use for the purchase of downtown Christmas lights as presented. (Attached)

Motion: Commissioner McDaniel

Seconded: Commissioner Brewer

VOTING:	YES	NO
Commissioner Brewer	x	
Commissioner Grant	x	
Commissioner McDaniel	x	
Commissioner Morgan	x	
Mayor Blythe	x	

2) Ms. Moore also announced the Back to School backpack program for the Teen Center.

3) Drive-In with ECU, Baptist Health, Health Department and Madison County Library Event for September 11th.

4) Announced a section of the Lake Reba Playground will be repaired.

City Manager's Report

No report

Board of Commissioner's Discussion

Grant- Congratulations to the 6 officers that were sworn in this morning and this evening fire promotions and hiring of a new firefighter.

Brewer-

1. Water Street/ Collins Street corner needs to be cleaned up due to weeds.
2. 302 Third Street is a rental property that has weeds grown up.
3. Questioned if the pump has been repaired at Adventure Falls yet.

Morgan-

1. Congratulations to the female fire promotion.
2. Congratulations to David McFaddin.
3. Would like to follow up again with the city creating an economic plan to help guide businesses in our community.

McDaniel- Questioned if the city was going to move forward with the lot on 3rd Street.

Mayor Blythe-

1. Noted that he's ate at the new First Watch restaurant and noticed they are doing well.
2. Asked that citizen utilize businesses during this time so they can continue to stay open.

3. Kentucky League of Cities visited city hall this morning and provided the city with “I love my City” face masks.
4. Complimented the beautiful hanging flower baskets downtown this summer.
5. Sad to announce the passing of State Representative Deanna Frazier’s husband Steve Frazier. He noted that the city sent flowers and wanted her to know that she’s in everyone’s thoughts and prayers.

Executive Session- Per KRS 61.810 (1) (c) Potential Litigation and KRS 61.810 (1) (f) Personnel at 7:33 p.m.

Motion: Commissioner Brewer

Seconded: Commissioner McDaniel

VOTING:	YES	NO
Commissioner Grant	x	
Commissioner McDaniel	x	
Commissioner Morgan	x	
Commissioner Brewer	x	
Mayor Blythe	x	

Commissioner Morgan recused himself exited Executive Session Zoom Session at 7:40 p.m.

Out of Executive Session at 7:46 p.m.

Motion: Commissioner Brewer

Seconded: Commissioner Grant

VOTING:	YES	NO
Commissioner McDaniel	x	
Commissioner Morgan	x	
Commissioner Brewer	x	
Commissioner Grant	x	
Mayor Blythe	x	

Action Taken

Commissioner McDaniel made a motion based on the recommendation by the city attorney, and what has transpired, to refer Commissioner Morgan’s actions to law enforcement to conduct an investigation with providing the information to the County Attorney.

Motion: Commissioner McDaniel

Seconded: Commissioner Grant

VOTING:	YES	NO
Commissioner Morgan	abstained	
Commissioner Brewer	x	
Commissioner Grant	x	
Commissioner McDaniel	x	
Mayor Blythe	x	

Adjournment at 7:49 p.m.

Motion: Commissioner McDaniel
Seconded: Commissioner Brewer

VOTING:	YES	NO
Commissioner Brewer	x	
Commissioner Grant	x	
Commissioner McDaniel	x	
Commissioner Morgan	x	
Mayor Blythe	x	

ATTEST: 

City Clerk



MAYOR