

**RICHMOND CITY COMMISSION
MINUTES
REGULAR MEETING
SEPTEMBER 08, 2020
VIA ZOOM TELECONFERENCE
CITY OF RICHMOND, KY COMMUNITY INFORMATION FACEBOOK
PAGE
6:00 PM**

TAKE NOTICE that for the present, the Board of Commissioners for the City of Richmond will continue to meet in accordance with the schedule for its regular monthly meetings and remain in compliance with all applicable statues and regulations. In view of the COVID -19 pandemic, however, and in an effort to prevent the spread of that virus, the public can view the meetings as they occur on the City’s Community Information Facebook page. Anyone wishing to address the City Commission may submit comments on any topic or agenda item electronically to the City Clerk at lcassity@richmond.ky.us. The Agenda for the meetings can also be found on the city website. Citizens may also phone City Hall at (859) 623-1000 ext 1103 to provide a comment about an agenda items or concern if a computer is unavailable.

Mayor Blythe called the meeting to order at 6:00 p.m.

**PRESENT: Commissioner Brewer, Grant, McDaniel, Morgan and Mayor Blythe
ALSO PRESENT: Rob Minerich: City Manager, Lisa Cassity: City Clerk and Tyler Johnson: Community Development and Media Coordinator, Tyler Frazier: City Attorney, Sharon Cain: Finance Director, David Stipes: RIDC Director, Sam Kirby: Fire Chief, Mike Eaves: Attorney, Althea Causey: Human Resource Department, Scott Althausser: Richmond Utilities**

Minutes

1) Regular Commission Meeting held on August 25, 2020 at 6:00 p.m.

Motion: Commissioner McDaniel

Seconded: Commissioner Grant

VOTING:	YES	NO
Commissioner Brewer	x	
Commissioner Grant	x	
Commissioner McDaniel	x	
Commissioner Morgan	x	
Mayor Blythe	x	

Ordinance 20-18: An Ordinance of the City of Richmond Levying an Ad Valorem Tax for the 2020 Year upon all Property situated in the City that is Subject to Taxation.

First Reading

Read by City Clerk

Motion: Commissioner Brewer

Seconded: Commissioner Grant
No Vote Taken

Ordinance 20-19: An Ordinance of the City of Richmond, Kentucky Changing the Zoning Classification for property at 165 Killarney Lane Being Located in the City Limits.

First Reading

Read by City Attorney

Motion: Commissioner Brewer

Seconded: Commissioner McDaniel

Commissioner Grant recused himself from the discussion.

No Vote Taken

Order 20-110: An Order of the Board of Commissioners for the City of Richmond, Kentucky Approving an Employee Agreement with the City Manager.

Read by City Attorney

Motion: Commissioner McDaniel

Seconded: Commissioner Grant

Commissioner Morgan questioned how many increases in pay the City Manager had received since being hired in 2018. City Manager responded that he'd received 4 increases which consisted of July 2018, July 2019, July 2020 just as all employees from the budget and now this raise with contract.

Commissioners Brewer questioned if this brought the salary in line with other city managers in Kentucky. City Manager explained that the supporting documents in your packets shows that Richmond wasn't even in the fifty percentile as other cities. He noted that coming into the job, the pay was already low, and he has proved himself growth and projects to small tasks have been completed. Commissioner Brewer agreed the contract is needed.

City Manager mentioned that in order for the city to attract talent and keep talent, the salaries must be compensated appropriately. As of right now the city continues to be below average and we need to see that other positions are adjusted going forward.

Mayor recalled Commissioner Morgan Eaves heavily advocating for a higher salary for City Manager during the 2018 search. We need to also examine the auxiliary departments to make sure the city manager position is in line with other leaders.

VOTING:	YES	NO
Commissioner Morgan		x
Commissioner Brewer	x	
Commissioner Grant	x	
Commissioner McDaniel	x	

Mayor Blythe x

Order 20-105: An Order of the City of Richmond Accepting a Resignation by an Employee in the Public Works Department.

Read by City Clerk

Motion: Commissioner McDaniel

Seconded: Commissioner Brewer

VOTING: YES NO

Commissioner Brewer x

Commissioner Grant x

Commissioner McDaniel x

Commissioner Morgan x

Mayor Blythe x

Order 20-106: An Order of the City of Richmond Accepting a Resignation by an Employee in the Police Department.

Read by City Clerk

Motion: Commissioner Grant

Seconded: Commissioner McDaniel

VOTING: YES NO

Commissioner Grant x

Commissioner McDaniel x

Commissioner Morgan x

Commissioner Brewer x

Mayor Blythe x

Order 20-107: An Order of the City of Richmond Adjusting an Employee Status within the Fire Department.

Read by City Clerk

Motion: Commissioner Brewer

Seconded: Commissioner Morgan

VOTING: YES NO

Commissioner McDaniel x

Commissioner Morgan x

Commissioner Brewer x

Commissioner Grant x

Mayor Blythe x

Order 20-108: An Order of the City of Richmond Promoting a Fire Department Employee to the Rank of Fire Captain.

Read by City Clerk

Motion: Commissioner McDaniel

Seconded: Commissioner Grant

VOTING: YES NO

Commissioner Morgan x

Commissioner Brewer x

Commissioner Grant	x
Commissioner McDaniel	x
Mayor Blythe	x

Order 20-109: An Order of the City of Richmond Amending Order 20-104 Regarding the City to Grant Tax Incentives to Project Eagle Benjamin.

Summarized by City Clerk

Motion: Commissioner Brewer

Seconded: Commissioner Morgan

David Stipes explained why the clarification was needed not only what the city was agreeing to, but also for the company to help determine if they decide on Richmond or another community in Kentucky.

VOTING:	YES	NO
Commissioner Brewer	x	
Commissioner Grant	x	
Commissioner McDaniel	x	
Commissioner Morgan	x	
Mayor Blythe	x	

Order 20-111: An Order of the City of Richmond Board of Commissioners Authorizing the Filing of a Coronavirus Relief Fund (CRF) Application for Reimbursement of Incurred Expenses in CRF Funds with the Department for Local Government (DLG); Authorizing and Directing the Mayor to Execute any Documents which are Deemed Necessary by DLG to Reimburse City; and Authorizing the Mayor to Act as the Authorized Correspondent for Reimbursement.

Read by City Manager

Motion: Commissioner McDaniel

Seconded: Commissioner Grant

VOTING:	YES	NO
Commissioner Grant	x	
Commissioner McDaniel	x	
Commissioner Morgan	x	
Commissioner Brewer	x	
Mayor Blythe	x	

Public Comments- No comment submitted to the City Clerk

Departmental Reports- No comments submitted to the City Clerk

City Manager’s Report

1. ECU Walker House off Lancaster Ave will be making some maintenance preventative changes such as boarding up windows, cleaning vines off the windows.
2. Commended Terri Johnson from Kentucky League of Cities for recognizing that Richmond’s jewels and quality of life in a recent article.

Board of Commissioner’s Discussion

Grant-

1. Questioned if the sign ordinance can be updated to reflect mandated maintenance. He described that there are areas of town where the signs are chipping paint, faded or the structure needs maintained.

Morgan-

1. Questioned what the city ratio is for multi-family vs single homes.
2. Questioned how many employees are in the fire and police departments total and how many are office staff.

McDaniel-

1. Recognized the Lion’s Club for hanging all the American flags along Main Street for Labor Day.
2. Requested for consideration that the city place flags by the interstate ramps and around the Active Living Center location.
3. Asked for prayers as his granddaughter will have open heart surgery Thursday.

Brewer-

1. Expressed concerns that vehicles are being parked on sidewalks along Third Street which makes it force pedestrians’ traffic into the streets.

Mayor Blythe- No report

Executive Session- Per KRS 61.810 (1) (f) Personnel at 6:48 p.m.

Motion: Commissioner Grant

Seconded: Commissioner McDaniel

VOTING:	YES	NO
Commissioner McDaniel	x	
Commissioner Morgan	x	
Commissioner Brewer	x	
Commissioner Grant	x	
Mayor Blythe	x	

Commissioner Morgan exited from the session and recused himself from the discussion at 6:49p.m.

Commissioner Morgan entered back into meeting at 7:02 p.m.

Out of Executive Session at 7:03 p.m.

Motion: Commissioner McDaniel

Seconded: Commissioner Grant

VOTING:	YES	NO
Commissioner Morgan	x	
Commissioner Brewer	x	

Commissioner Grant	x
Commissioner McDaniel	x
Mayor Blythe	x

Action Taken

Motion to Amend Agenda to include Order 20-112

Motion: Commissioner Brewer

Seconded: Commissioner Grant

Commissioner Morgan announced that he recused himself from this discussion.

VOTING:	YES	NO
Commissioner Brewer	x	
Commissioner Grant	x	
Commissioner McDaniel	x	
Commissioner Morgan	abstained	
Mayor Blythe	x	

Order 20-112: An Order of the Board of Commissioners of the City of Richmond, Kentucky Terminating the Employment of a City Employee.

Read by City Attorney

Motion: Commissioner Grant

Seconded: Commissioner McDaniel


VOTING:	YES	NO
Commissioner Grant	x	
Commissioner McDaniel	x	
Commissioner Morgan	abstained	
Commissioner Brewer	x	
Mayor Blythe	x	

Adjournment at 7:08 p.m.

Motion: Commissioner Grant

Seconded: Commissioner McDaniel

VOTING:	YES	NO
Commissioner McDaniel	x	
Commissioner Morgan	x	
Commissioner Brewer	x	
Commissioner Grant	x	
Mayor Blythe	x	



 MAYOR

ATTEST:



City Clerk