

**RICHMOND CITY COMMISSION
MINUTES
REGULAR MEETING
OCTOBER 13, 2020
VIA ZOOM TELECONFERENCE
CITY OF RICHMOND, KY COMMUNITY INFORMATION FACEBOOK
PAGE
6:00 PM**

TAKE NOTICE that for the present, the Board of Commissioners for the City of Richmond will continue to meet in accordance with the schedule for its regular monthly meetings and remain in compliance with all applicable statues and regulations. In view of the COVID -19 pandemic, however, and in an effort to prevent the spread of that virus, the public can view the meetings as they occur on the City's Community Information Facebook page. Anyone wishing to address the City Commission may submit comments on any topic or agenda item electronically to the City Clerk at lcassity@richmond.ky.us. The Agenda for the meetings can also be found on the city website. Citizens may also phone City Hall at (859) 623-1000 ext 1103 to provide a comment about an agenda items or concern if a computer is unavailable.

Mayor Blythe called the meeting to order at 6:00 p.m.

**PRESENT: Commissioner Brewer, Grant, McDaniel, Morgan and Mayor Blythe
ALSO PRESENT: Rob Minerich: City Manager, Lisa Cassity: City Clerk and Tyler Johnson: Community Development and Media Coordinator, Tyler Frazier: City Attorney, Scott Althauer: Richmond Utilities, Preston Worley: Attorney, Tina Cain: FAHE, Jeri Allison: Liberty Place, Mason Chamblee: Parks Department, Taylor Six: Richmond Register, Jennifer Lainhart: Hope's Wings**

Presentations

- 1) Domestic Violence Prevention Month: Hope's Wings Executive Director, Jennifer Lainhart

Minutes

- 1) Regular Commission Meeting held on September 22, 2020 at 6:00 p.m.

Motion: Commissioner McDaniel

Seconded: Commissioner Brewer

VOTING:	YES	NO
Commissioner Morgan	x	
Commissioner Brewer	x	
Commissioner Grant	x	
Commissioner McDaniel	x	
Mayor Blythe	x	

TABLED Ordinance 20-20: An Ordinance of the City of Richmond, Kentucky Changing the Zoning Classification for Property Located at Anna Hume Boulevard, Owned by Turnberry Partners, LLC within City Limits.

First Reading

~~Read by City Attorney~~

City Attorney asked the Commission to consider Tabling this item until the Planning & Zoning Commission minutes have been approved.

Motion: Commissioner Brewer

Seconded: Commissioner McDaniel

VOTING:	YES	NO
Commissioner Brewer	x	
Commissioner Grant	abstained	
Commissioner McDaniel	x	
Commissioner Morgan	x	
Mayor Blythe	x	

TABLED Ordinance 20-21: An Ordinance of the City of Richmond, Kentucky Annexing Property into the City Boundaries and Assigning Zone Classification for 40.51 Acres on Concord Road.

First Reading

~~Read by City Attorney~~

City Attorney also asked the Commission to consider Tabling this item until the Planning & Zoning Commission minutes have been approved.

Motion: Commissioner McDaniel

Seconded: Commissioner Brewer

VOTING:	YES	NO
Commissioner Grant	abstained	
Commissioner McDaniel	x	
Commissioner Morgan	x	
Commissioner Brewer	x	
Mayor Blythe	x	

Order 20-118: An Order of the City of Richmond Authorizing the Filing of a 2020 Kentucky Community Development Block Grant (CDBG) Public Services (CARES) Act Application- Liberty Place.

Read by City Clerk

Motion: Commissioner Grant

Seconded: Commissioner McDaniel

Jeri Allison explained the current client program at Liberty Place due to the Covid19 pandemic.

Tina Cain explained funding that's available to recovery centers since clients aren't getting referred and minimal funding sources.

Commission thanked Jeri and Tina for all their hard work to continue the center and ensuring that Liberty Place receiving funding.

VOTING:	YES	NO
Commissioner McDaniel	x	
Commissioner Morgan	x	
Commissioner Brewer	x	
Commissioner Grant	x	
Mayor Blythe	x	

Order 20-119: An Order of the Board of Commissioners Approving a Contract for the Revisions of the City’s Comprehensive Plan and Authorizing the Mayor to Execute Same on Behalf of the City.

Read by City Clerk
Motion: Commissioner Brewer
Seconded: Commissioner Grant

City Manager announced that the comp plan does need to be revised every 5 years, which it was advertised with Bell Engineering only submitting qualifications for the project. The timeline for completion is expected 8-12 months.

VOTING:	YES	NO
Commissioner Morgan	x	
Commissioner Brewer	x	
Commissioner Grant	x	
Commissioner McDaniel	x	
Mayor Blythe	x	

Order 20-120: An Order of the City of Richmond Awarding a Bid for the Cleaning and Janitorial Services for Designated Areas within the City.

Read by City Clerk
Motion: Commissioner McDaniel
Seconded: Commissioner Grant

City Manager announced this was a previous business point in the audit and this was advertised with one bid submitted by the current company. He spoke with auditors and ensures this fulfills the pervious business point.

VOTING:	YES	NO
Commissioner Brewer	x	
Commissioner Grant	x	
Commissioner McDaniel	x	
Commissioner Morgan	x	
Mayor Blythe	x	

Order 20-121: An Order of the City of Richmond Board of Commissioners Authorizing the Filing of a Coronavirus Relief Fund (CRF) Application for Reimbursement of Incurred Expenses in CRF Funds with the Department for Local Government (DLG); Authorizing and Directing the Mayor to Execute any Documents which are Deemed Necessary by DLG to Reimburse City; and Authorizing the Mayor to Act as the Authorized Correspondent for Reimbursement.

Read by City Manager

Motion: Commissioner Grant

Seconded: Commissioner Brewer

City Manager announced that the city received the 2.5 million reimbursement check today for the first draw. This Order adopts that the remaining funding can be drawn now for PPE, and electronic equipment in order to conduct meetings virtually.

VOTING:	YES	NO
Commissioner Grant	x	
Commissioner McDaniel	x	
Commissioner Morgan	x	
Commissioner Brewer	x	
Mayor Blythe	x	

Order 20-122: An Order of the City of Richmond, Kentucky Authorizing the Filing of a Grant Application for a National Fitness Campaign for a Fitness Court.

Read by City Clerk

Motion: Commissioner McDaniel

Seconded: Commissioner Brewer

Mason Chamblee- Parks Department explained the location, type of equipment, and vision for the usage by citizens.

Commissioner Morgan questioned back up locations, clarification on equipment and if the Parks Master Plan included a feature such as outside fitness areas.

Commissioner Grant questioned funding requirements and/or commitments on behalf of city if the remaining funding wasn't available.

VOTING:	YES	NO
Commissioner McDaniel	x	
Commissioner Morgan	x	
Commissioner Brewer	x	
Commissioner Grant	x	
Mayor Blythe	x	

Public Comments- City Clerk announced there were four emails submitted as Public Comments in opposition to Ordinances 20-20 and 20-21 which ended up being

Tabled this evening. The following emails were forwarded onto the Board of Commissioners this afternoon, however did announce who submitted:

Trish and William Jackson- Wesley Court

Matthew Merker- Greathouse Drive

Patrick and Jessica Webb- Amanda Court

Heather Tudor- Mannington Court

Departmental Reports-

Parks Department- Mason Chamblee

Mr. Chamblee announced the Parks Department would like to apply for a Fruit Tree grant application which requires no match. The location selected as Lake Reba Park because it's located closer to the maintenance department that will maintain the trees. Commission saw no concerns with proceeding with grant application and encouraged the community to be involved with this project.

City Manager's Report

1. Paving will begin this week and expected to last 4-6 weeks.
2. Parking Enforcement Downtown has started back on Main Street, Water Street and Irvine.
3. Personnel Policy meetings have finished today and will be presented next week at Workshop for adoption.

Board of Commissioner's Discussion

Grant- No report

Morgan-

1. Personnel Policy- questioned if the policy will be emailed out this Thursday in order for the Commission to have time to review.
2. Expressed concerns about blasting in the Four Mile Road area. Questioned who citizens need to contact about blasting complaints.
3. Questioned Metronet digging in easements off Willis Branch Road but residents were informed they would not be able to sign up for services.

McDaniel-

1. Commended the police department for multiple drug busts recently.
2. Thanked Jennifer Lainhart for inviting the city to participate in a special event on the courthouse lawn reading off the victim's names for Domestic Violence Prevention Month.
3. Congratulations to Model Ladies Soccer Team.

Brewer- No report

Mayor Blythe-

1. Covid19 Zoom Meetings: Mayor noted that he still participates in the Bluegrass ADD, and County Wide meetings. Noted that the Public Works Department is back at 100% tomorrow and thanked the Recycle and Parks Grounds Department for picking up the slack. He also thanked Sharon Cain for getting the cities 2.5 million CARES funding and received the check today.

Adjournment at 7:22 p.m.

Motion: Commissioner Brewer

Seconded: Commissioner McDaniel

VOTING:	YES	NO
Commissioner Morgan	x	
Commissioner Brewer	x	
Commissioner Grant	x	
Commissioner McDaniel	x	
Mayor Blythe	x	

ATTEST:



City Clerk



MAYOR