

**RICHMOND CITY COMMISSION  
MINUTES  
REGULAR MEETING  
SEPTEMBER 22, 2020  
VIA ZOOM TELECONFERENCE  
CITY OF RICHMOND, KY COMMUNITY INFORMATION FACEBOOK  
PAGE  
6:00 PM**

**TAKE NOTICE** that for the present, the Board of Commissioners for the City of Richmond will continue to meet in accordance with the schedule for its regular monthly meetings and remain in compliance with all applicable statues and regulations. In view of the COVID -19 pandemic, however, and in an effort to prevent the spread of that virus, the public can view the meetings as they occur on the City's Community Information Facebook page. Anyone wishing to address the City Commission may submit comments on any topic or agenda item electronically to the City Clerk at [lcassity@richmond.ky.us](mailto:lcassity@richmond.ky.us). The Agenda for the meetings can also be found on the city website. Citizens may also phone City Hall at (859) 623-1000 ext 1103 to provide a comment about an agenda items or concern if a computer is unavailable.

**Mayor Blythe called the meeting to order at 6:00 p.m.**

**PRESENT: Commissioner Brewer, Grant, McDaniel, Morgan and Mayor Blythe  
ALSO PRESENT: Rob Minerich: City Manager, Lisa Cassity: City Clerk and Tyler Johnson: Community Development and Media Coordinator, Tyler Frazier: City Attorney, Sharon Cain: Finance Director, Mike Eaves: Attorney, Scott Althaus: Richmond Utilities**

**Presentations**

- 1) Gear Up Week Proclamation- Kristi Carlisle (Madison Middle Gear Up College and Career Navigator)

**Minutes**

- 1) Regular Commission Meeting held on September 08, 2020 at 6:00 p.m.
- 2) Workshop Meeting held on September 15, 2020 at 9:30 a.m.

Motion: Commissioner McDaniel

Seconded: Commissioner Brewer

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner McDaniel	x	
Commissioner Morgan	x	
Commissioner Brewer	x	
Commissioner Grant	x	
Mayor Blythe	x	

**Ordinance 20-18:** An Ordinance of the City of Richmond Levying an Ad Valorem Tax for the 2020 Year upon all Property situated in the City that is Subject to Taxation.

**Second Reading**

Read by City Clerk

Motion: Commissioner Brewer

Seconded: Commissioner McDaniel

Finance Director, Sharon Cain explained, that the tax bills will be mailed out the last week of September.

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Morgan	x	
Commissioner Brewer	x	
Commissioner Grant	x	
Commissioner McDaniel	x	
Mayor Blythe	x	

**Ordinance 20-19:** An Ordinance of the City of Richmond, Kentucky Changing the Zoning Classification for property at 165 Killarney Lane Being Located in the City Limits.

**Second Reading**

Read by City Attorney

Motion: Commissioner McDaniel

Seconded: Commissioner Brewer

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Brewer	x	
Commissioner Grant	abstained	
Commissioner McDaniel	x	
Commissioner Morgan	x	
Mayor Blythe	x	

**Order 20-114:** An Order of the City of Richmond Awarding a Bid for Street Paving.

Read by City Clerk

Motion: Commissioner Grant

Seconded: Commissioner McDaniel

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Grant	x	
Commissioner McDaniel	x	
Commissioner Morgan	x	
Commissioner Brewer	x	
Mayor Blythe	x	

**Order 20-115:** An Order of the City of Richmond Awarding a Bid for the Landscaping and Grounds Maintenance for Designated Areas within the City.

Read by City Manager

Motion: Commissioner McDaniel

Seconded: Commissioner Grant

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner McDaniel	x	
Commissioner Morgan	x	
Commissioner Brewer	x	
Commissioner Grant	x	
Mayor Blythe	x	

**Order 20-116:** An Order of the City of Richmond Allocating Funding out of the Contingency Fund and Authorizing the City to Purchase the Property of 334 Hill Street and Donate it and 328 Hill Street to Habitat for Humanity.

Read by City Clerk

Motion: Commissioner McDaniel

Seconded: Commissioner Grant

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Morgan	x	
Commissioner Brewer	x	
Commissioner Grant	x	
Commissioner McDaniel	x	
Mayor Blythe	x	

**Amend the Agenda to include Order 20-117**

Motion: Commissioner Grant

Seconded: Commissioner Brewer

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Brewer	x	
Commissioner Grant	x	
Commissioner McDaniel	x	
Commissioner Morgan	x	
Mayor Blythe	x	

**Order 20-117:** An Order of the City of Richmond Hiring an Employee in the Finance Department.

Read by City Clerk

Motion: Commissioner McDaniel

Seconded: Commissioner Brewer

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Grant	x	
Commissioner McDaniel	x	
Commissioner Morgan	x	
Commissioner Brewer	x	
Mayor Blythe	x	

**Public Comments-** No comment submitted to the City Clerk

**Departmental Reports-** No comments submitted to the City Clerk

**City Manager's Report**

1. Free Public Shred Paper Day: Recycle Center October 9, 2020 from 3:00 – 5:00 p.m.
2. Little League is hosting a baseball tournament at Lake Reba Park, which had about 6-7 teams from central Kentucky. We had great feedback on the complex facility and Richmond.
3. Millstone Festival would have been held October 2<sup>nd</sup>, however due to Covid19 the festival will not be held this year.

**Board of Commissioner's Discussion**

**Grant-**

1. Noticed that Duncannon Lane has so much trash and that the media grass is so high you can't see traffic on the opposite side of the road.
2. Congrats to Madison Central boys golf team.

**Morgan-**

1. Noticed that the Robert Martin Bypass was mowed by the District 7 Transportation Department had a subcontractor complete the work, but failed to pick up trash. He questioned if the city crews can pick up the trash.
2. Questioned where the city was on amending the Police and Fire Chief salaries. City Manager responded that first the job descriptions needed to be updated the first of the year. Mayor suggested that all department head positions needs to be evaluated and utilize the KLC Salary and Wage Survey as a reference.

**McDaniel-**

1. Commended the police department for multiple drug busts recently.

**Brewer-**

1. The "Walkin on Water Street," looks great, and looking forward to the next mural downtown. City Manager responded that he's compiling ideas for the next mural project.
2. St. Andrews senior living thanked the city for fixing the culvert and pipes from the Million Park water run-off. The culvert was collapsed and not draining properly into their pond.
3. Questioned if the Adventure Falls water feature would be operating next season. City Manager responded that the pump was replaced then Covid19 hit which delayed the feature being turned back on, however ensured that it will be working next Spring.

**Mayor Blythe-**

1. KLC Conference is being held this week virtually and has already participated in several sessions.
2. Encouraged the public to continue support of local businesses.
3. Encouraged the public to support the school systems as they try to have students on campus again September 28<sup>th</sup>.

4. Encouraged everyone to think positive and ways to move forward during this trying times.

**Adjournment at 7:08 p.m.**

Motion: Commissioner McDaniel

Seconded: Commissioner Grant

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner McDaniel	x	
Commissioner Morgan	x	
Commissioner Brewer	x	
Commissioner Grant	x	
Mayor Blythe	x	

  
MAYOR

ATTEST:

  
City Clerk