

**RICHMOND CITY COMMISSION
MINUTES
REGULAR MEETING
OCTOBER 27, 2020
VIA ZOOM TELECONFERENCE
CITY OF RICHMOND, KY COMMUNITY INFORMATION FACEBOOK
PAGE
6:00 PM**

TAKE NOTICE that for the present, the Board of Commissioners for the City of Richmond will continue to meet in accordance with the schedule for its regular monthly meetings and remain in compliance with all applicable statutes and regulations. In view of the COVID -19 pandemic, however, and in an effort to prevent the spread of that virus, the public can view the meetings as they occur on the City's Community Information Facebook page. Anyone wishing to address the City Commission may submit comments on any topic or agenda item electronically to the City Clerk at lcassity@richmond.ky.us. The Agenda for the meetings can also be found on the city website. Citizens may also phone City Hall at (859) 623-1000 ext 1103 to provide a comment about an agenda items or concern if a computer is unavailable.

Mayor Blythe called the meeting to order at 6:00 p.m.

**PRESENT: Commissioner Brewer, Grant, McDaniel, Morgan and Mayor Blythe
ALSO PRESENT: Rob Minerich: City Manager, Lisa Cassity: City Clerk and Tyler Johnson: Community Development and Media Coordinator, Tyler Frazier: City Attorney, Scott Althaus: Richmond Utilities, Preston Worley: Attorney, Taylor Six: Richmond Register**

Minutes

- 1) Regular Commission Meeting held on October 13, 2020 at 6:00 p.m.
- 2) Workshop Meeting held on October 20, 2020 at 9:30 a.m.

Motion: Commissioner McDaniel

Seconded: Commissioner Grant

| VOTING: | YES | NO |
|-----------------------|------------|-----------|
| Commissioner Grant | x | |
| Commissioner McDaniel | x | |
| Commissioner Morgan | x | |
| Commissioner Brewer | x | |
| Mayor Blythe | x | |

Ordinance 20-20: An Ordinance of the City of Richmond, Kentucky Changing the Zoning Classification for Property Located at Anna Hume Boulevard, Owned by Turnberry Partners, LLC within City Limits.

First Reading

Read by City Attorney

Commissioner Grant announced that he recused himself from the discussion due to a conflict of interest.

Motion: Commissioner McDaniel

Seconded: Commissioner Brewer

No Vote Taken

Ordinance 20-21: An Ordinance of the City of Richmond, Kentucky Annexing Property into the City Boundaries and Assigning Zone Classification for 40.51 Acres on Concord Road.

First Reading

Read by City Attorney

Commissioner Grant announced that he recused himself from the discussion due to a conflict of interest.

Motion: Commissioner Brewer

Seconded: Commissioner McDaniel

No Vote Taken

Order 20-125: An Order of the City of Richmond Adopting Three Revised Policies for the Richmond Police Department.

Read by City Clerk

Motion: Commissioner McDaniel

Seconded: Commissioner Grant

Chief Ebert explained that these policies are requirements for accreditation funding, KRS statues and due to recent protests to ensure the guidelines are clear for choke holds and de-escalation.

| VOTING: | YES | NO |
|-----------------------|------------|-----------|
| Commissioner Brewer | x | |
| Commissioner Grant | x | |
| Commissioner McDaniel | x | |
| Commissioner Morgan | x | |
| Mayor Blythe | x | |

Order 20-126: An Order of the City of Richmond, Kentucky Adopting and Approving the Execution of an Agreement between the City of Berea, KY, the Madison County Airport Board, Inc, the City of Richmond, KY and the Madison County Fiscal Court, to Assist in the Procurement of Funding for the Extension of Water and Sewer lines to the Madison County Airport (Central Kentucky Regional Airport).

Read by City Manager

Motion: Commissioner Morgan

Seconded: Commissioner Brewer

| VOTING: | YES | NO |
|-----------------------|------------|-----------|
| Commissioner Grant | x | |
| Commissioner McDaniel | x | |

| | |
|---------------------|---|
| Commissioner Morgan | x |
| Commissioner Brewer | x |
| Mayor Blythe | x |

Order 20-127: An Order of the Board of Commissioners Approving a Task Order for the Revision of the City’s Comprehensive Plan and Authorizing the Mayor to Execute Same on Behalf of the City.

Read by City Clerk

Motion: Commissioner Grant

Seconded: Commissioner McDaniel

City Manager explained the revision of the comprehensive plan was bid out and successfully awarded to Bell Engineering. This is the first task order for the project in a lump sum for \$45,000 which is funded already through the budget. Last time the comprehensive plan was revised it costed the city \$80,000.

Commissioner Morgan questioned the additional expenditures such as public meetings.

City Manager responded that he would present any additional expenditures to the Commission for approval.

| VOTING: | YES | NO |
|-----------------------|------------|-----------|
| Commissioner McDaniel | x | |
| Commissioner Morgan | | x |
| Commissioner Brewer | x | |
| Commissioner Grant | x | |
| Mayor Blythe | x | |

Order 20-128: An Order of the Board of Commissioners of the City of Richmond, Kentucky Authorizing the Mayor to Execute a Cares Act Grant Agreement on Behalf of the City.

Read by City Clerk

Motion: Commissioner McDaniel

Seconded: Commissioner Brewer

City Manager thanked Tyler Johnson for seeking out this grant to assist the homeless population during the winter months.

Tyler Johnson described how the grant would function and be financially managed by the city and daily operated by Room in the Inn organization.

Mayor Blythe thanked the city for seeking out this grant and reminded the public that it was 1 year ago the city hosted the Homeless Forum. He commended the faith-based organizations along with the city providing the office space for Room in the Inn and by receiving this grant, we can continue our mission this winter.

Commissioner Morgan questioned how the motels would be selected for the vouchers. Tyler Johnson responded that Room in the Inn organization would accept proposals for motels and would oversee that process.

| VOTING: | YES | NO |
|-----------------------|------------|-----------|
| Commissioner Morgan | x | |
| Commissioner Brewer | x | |
| Commissioner Grant | x | |
| Commissioner McDaniel | x | |
| Mayor Blythe | x | |

Order 20-129: An Order of the City of Richmond Awarding a Bid for City Hall Roof Project.

Read by City Clerk

Motion: Commissioner Grant

Seconded: Commissioner McDaniel

City Manager noted that there was \$100,000.00 budgeted for this project and the bid accepted was much lower. He also mentioned it was advertised, conducted a pre-bid meeting and accepted by sealed bids. He also hopes to have this project completed before winter season.

| VOTING: | YES | NO |
|-----------------------|------------|-----------|
| Commissioner Brewer | x | |
| Commissioner Grant | x | |
| Commissioner McDaniel | x | |
| Commissioner Morgan | x | |
| Mayor Blythe | x | |

Public Comments- City Clerk announced there were three emails submitted as Public Comments in opposition to Ordinances 20-20 and 20-21. The following emails were forwarded onto the Board of Commissioners this afternoon, however did announce who submitted:

1. Melissa Trospen- Amanda Court
2. Emilee Stites- Hidden Hills Subdivision
3. Ryan and Sarah Bibb- Kensington Place

Departmental Reports- No reports

City Manager's Report

1. Thanked Parks Department for a successful Halloween Hoe Down event.
2. Invited the public to the second Drive-In Event Thursday October 29, 2020 hosted by the Parks Department, ECU, Madison County Library and Anthem. Opens at 6:00 p.m. with show at 7:00 p.m., and you must register to attend.
3. Getting ready to finalize the third downtown mural location and will bring that to the commission soon.

4. Strand/ West Main Street Update- He spoke with Mike Woolum yesterday and said the project was approved locally and awaiting Federal Highway Administration approval, then ready to bid out the project.

Board of Commissioner's Discussion

Brewer-

1. Richmond Girls Softball organization is expanding their leadership and looking for board members.
2. Richmond Fire Department toy Drive is still seeking out toys and monetary donations at Station 1.
3. Richmond Fire Department will be brining for consideration of a new tower truck which needs to be replaced. City Manager added that it will be presented at the November Workshop for open discussion.
4. Questioned when the Active Living Center can reopen. City Manager responded it depends on the Covid19 guidelines and Kentucky River Foothills decision for the participants. The building is currently be utilized as a staging area for food meal deliveries.
5. Questioned when employees will receive their hardcopies of the personnel policy manual. City Manager responded that soon him and Human Resources will be visiting each department explaining the manual and answering any questions.

Grant- No report

McDaniel-

1. Commended the Halloween Hoe Down event and noted it was really fun for his and Commissioner Brewer.
2. Announced that previous Richmond Police Chief, David Harkleroad passed away.
3. Asked citizens to keep donating toys to the Richmond Fire Department for the Christmas Toy Drive event.

Morgan-

1. Requested that live public comments be allowed on the Zoom meeting for the final reading on Ordinances 20-20 and 20-21. Commission agreed that this would be allowed for that meeting.
2. Requested more information for the possible purchase of Fire Tower Truck.
3. Reflected on previous Police Chief David Harkleroad.

Mayor Blythe-

1. Announced that Saturday he had the pleasure of presenting a 80th Birthday Proclamation to previous Mayor and City Commissioner Bill Strong.
2. Announced that yesterday he attended the additional App Harvest farm for Madison County in Berea.
3. Reflected on previous Police Chief and fellow Kiwanis member David Harkleroad.

Adjournment at 7:07 p.m.

Motion: Commissioner McDaniel

Seconded: Commissioner Brewer

VOTING:

| | YES | NO |
|-----------------------|------------|-----------|
| Commissioner Grant | x | |
| Commissioner McDaniel | x | |
| Commissioner Morgan | x | |
| Commissioner Brewer | x | |
| Mayor Blythe | x | |


MAYOR

ATTEST:



City Clerk