

**RICHMOND CITY COMMISSION
MINUTES
REGULAR MEETING
MARCH 12, 2019
CITY HALL
COMMISSION CHAMBERS
6:00 PM**

Mayor Blythe called the meeting to order at 6:00 p.m.

**PRESENT: Commissioner Brewer, McDaniel, Morgan and Mayor Blythe
ALSO PRESENT: Rob Minerich: City Manager, Garrett Fowles: City Attorney,
Lisa Cassity: City Clerk
ABSENT: Commissioner Grant**

Pledge of Allegiance- Veteran Mike Wood

Presentation

- 1) Central KY Airport- George Wyatt/ Chuck Conley
- 2) Main Street Clean Sweep Event- Rose Rex
- 3) Domestic Violence Prevention- Jennifer Lainhart

Minute Approval:

- 1) Regular Commission Meeting held on February 26, 2019 at 6:00 p.m.

Motion: Commissioner Morgan

Seconded: Commissioner McDaniel

VOTING:	YES	NO
Commissioner Grant	absent	
Commissioner McDaniel	x	
Commissioner Morgan	x	
Commissioner Brewer	x	
Mayor Blythe	x	

Ordinance 19-04: An Ordinance of the City of Richmond Amending the Annual Budget for the City of Richmond for the Fiscal Year 2019 Estimating Revenues and Resources and Appropriating Funds for the Operations of City Government.

Second Reading

Read by City Manager and Finance Director

Motion: Commissioner McDaniel

Seconded: Commissioner Morgan

VOTING:	YES	NO
Commissioner McDaniel	x	
Commissioner Morgan	x	
Commissioner Brewer	x	
Commissioner Grant	absent	

Mayor Blythe x

Ordinance 19-05: An Ordinance of the City of Richmond, Kentucky Changing the Zone for a Portion of the Property at 606 Lancaster Avenue in the City Limits.

Second Reading

Read by City Attorney

Motion: Commissioner McDaniel

Seconded: Commissioner Brewer

VOTING:	YES	NO
Commissioner Morgan	x	
Commissioner Brewer	x	
Commissioner Grant	absent	
Commissioner McDaniel	x	
Mayor Blythe		x

Ordinance 19-06: An Ordinance of the City of Richmond, Kentucky Pertaining to the City's Commercial Solid Waste Collection Franchise, the Collection of Solid Waste from Multi-Family Structures, and the Fess Applicable to such Collection.

Second Reading

Read by City Attorney

Motion: Commissioner Brewer

Seconded: Commissioner McDaniel

VOTING:	YES	NO
Commissioner Brewer	x	
Commissioner Grant	absent	
Commissioner McDaniel	x	
Commissioner Morgan	x	
Mayor Blythe	x	

Order 19-22: An Order of the City of Richmond Awarding a Bid for Body Cameras, Docking Stations, Services and Data Storage for the Police Department.

Read by City Clerk

Motion: Commissioner Morgan

Seconded: Commissioner McDaniel

VOTING:	YES	NO
Commissioner Grant	absent	
Commissioner McDaniel	x	
Commissioner Morgan	x	
Commissioner Brewer	x	
Mayor Blythe	x	

Order 19-23: An Order of the City of Richmond Adopting a Job Description for the Administration Department.

Read by City Manager

Motion: Commissioner Morgan

Seconded: Commissioner McDaniel

Commissioner Morgan stated this position is critical and needed to handle citizens issue.

VOTING:	YES	NO
Commissioner McDaniel	x	
Commissioner Morgan	x	
Commissioner Brewer	x	
Commissioner Grant	absent	
Mayor Blythe	x	

Order 19-24: An Order of the City of Richmond Appointing a Municipal Services Coordinator for the Administration Department.

Read by City Manager

Motion: Commissioner Morgan

Seconded: Commissioner Brewer

Commissioner Morgan stated that this position is perfect for Dave Mauck, as he's already addressed 13 street lights that are out just this week.

Mr. Minerich stated that the Community Development position will include handling small business, RIDC help, downtown and overseeing grants.

Commissioner Brewer questioned if the position will be posted. Mr. Minerich responded yes, however it will not be filled until after the next fiscal year in July.

VOTING:	YES	NO
Commissioner Morgan	x	
Commissioner Brewer	x	
Commissioner Grant	absent	
Commissioner McDaniel	x	
Mayor Blythe	x	

Order 19-25: An Order of the City of Richmond Accepting a Resignation by an Employee in the Police Department.

Read by City Clerk

Motion: Commissioner Brewer

Seconded: Commissioner McDaniel

Commissioner Brewer questioned if the employees have an exit interview process. Chief Ebert responded that yes employees are offered an exit interview, however it's conducted by Human Resource Department.

VOTING:	YES	NO
Commissioner Brewer	x	
Commissioner Grant	absent	
Commissioner McDaniel	x	
Commissioner Morgan	x	

Mayor Blythe x

Order 19-26: An Order of the City of Richmond Hiring an Employee for the Recycle Department.

Read by City Clerk

Motion: Commissioner McDaniel

Seconded: Commissioner Brewer

VOTING: YES NO

Commissioner Grant absent

Commissioner McDaniel x

Commissioner Morgan x

Commissioner Brewer x

Mayor Blythe x

Order 19-27: An Order of the City of Richmond Reappointing Members on the Ethics Board.

Read by City Clerk

Motion: Commissioner Morgan

Seconded: Commissioner McDaniel

VOTING: YES NO

Commissioner McDaniel x

Commissioner Morgan x

Commissioner Brewer x

Commissioner Grant absent

Mayor Blythe x

Order 19-28: An Order of the City of Richmond, Kentucky Approving the Electric Vehicle Charging Station Placement Agreement between the City and Kentucky Utilities.

Read by City Clerk

Motion: Commissioner Brewer

Seconded: Commissioner McDaniel

Mr. Minerich added that this is no cost to the city and will encourage people to shop and eat while they charge their vehicles downtown. The average time to charge is 2-4 hours with currently costing at \$3.00 per hour, and price may vary to only a \$1.00 if KU is approved for a grant on the pay station.

Commission noted that they are very excited to see this type of technology come to Richmond.

VOTING: YES NO

Commissioner Morgan x

Commissioner Brewer x

Commissioner Grant absent

Commissioner McDaniel x

Public Comments

1. Joshua Snyder- Harrodsburg resident and representative of The Kendyl and Friends Foundation, Inc.

Mr. Snyder requested the commission to consider a partnership with The Kendyl and Friends Foundation for a handicap accessible playground in Richmond. He noted that the foundation approached the Richmond Park Board at their meeting, however due to a lack of quorum the proposal could not be voted on. He was present tonight to bring the request to the city commission and provided letters of endorsement on previous projects they have completed.

Commissioner McDaniel noted that there is an upcoming deadline for a grant application and the 501c organization is needed this item to be voted on in order to apply.

Commission continued to have questions on the project and legal concerns before bringing it to a vote. Commission invited the organization to the Workshop for further discussion.

2. Tony Brooks- citizen

Mr. Brooks requested a copy of the presentation from Yoshie Nakai in 2017 which Commissioner Morgan assisted with on a community study. Mr. Brooks also would like to see more children media programs with moving his business downtown.

Departmental Reports

RIDC- David Stipes

Mr. Stipes updated the commission on the water project construction in park III will start next week. Construction expected to last 60 days and thanked Richmond Utility for all the assistance in the project. He noted that once this is completed park III will be more appealing to recruitment on industries.

City Manager's Report

Mr. Minerich discussed the following items:

1. Thanked parks ground staff for picking up trash along Four Mile Road and noted that 28 bags plus other large items were collected. He requested that all citizens be more aware of securing their trash in their cans and vehicles to prevent trash being blown all over town.

Board of Commissioner's Discussion

Commissioner Morgan

1. Thanked David Stipes in RIDC for having results in our community with a diversified industry base.

2. Expressed concerns with the police officer's resignation trend. He requested that this be monitored and react quickly if needed.

3. Noticed the positive trend tonight on quality of life aspects that are being addressed through the new position of Municipal Services Coordinator, Community Development and electric vehicle charging stations.
4. Expressed condolence to Mayor Blythe for the passing of a family member.
5. Encouraged the Commission to being more engaged in quality of life improvements in the community. Such as asking the EKU students what they would like to see in Richmond may increase the chances after graduation of them wanting to continue to live in our community. He suggested town hall meetings, attending civic meetings etc to find out what the community wants for the future of Richmond.

Commissioner Brewer

No report

Commissioner Grant

Absent

Commissioner McDaniel

1. Requested update on Bell Engineering study for Water Street corrections.
2. Requested update on site management plan for E. Walnut Street property.
3. Requested update on basketball court redesign from Bell Engineering.

Mayor Blythe

1. Responded to Commissioner Morgan’s statement on community outreach with EKU students and the university. He added that both organizations need to meet ½ way with open dialogue to better communication. He wants to see opportunities for students that want to stay in Richmond after graduation.
2. Announced that him and Mr. Minerich recently attended the Home Rule Cities Meeting in Elizabethtown which is hosted through Kentucky League of Cities as a networking group for similar cities. He said it was a great meeting and looking forward to future meetings.

Adjournment: 8:00 p.m.

Motion: Commissioner Brewer

Seconded: Commissioner McDaniel

VOTING:	YES	NO
Commissioner Brewer	x	
Commissioner Grant	absent	
Commissioner McDaniel	x	
Commissioner Morgan	x	
Mayor Blythe	x	


MAYOR

ATTEST: 

City Clerk