

**RICHMOND CITY COMMISSION  
MINUTES  
WORKSHOP MEETING  
MARCH 16, 2021  
VIA ZOOM TELECONFERENCE  
CITY OF RICHMOND, KY COMMUNITY INFORMATION FACEBOOK  
PAGE  
9:30 AM**

**TAKE NOTICE** that for the present, the Board of Commissioners for the City of Richmond will continue to meet in accordance with the schedule for its regular monthly meetings and remain in compliance with all applicable statutes and regulations. In view of the COVID -19 pandemic, however, and in an effort to prevent the spread of that virus, the public can view the meetings as they occur on the City's Community Information Facebook page. Anyone wishing to address the City Commission may submit comments on any topic or agenda item electronically to the City Clerk at [lcassity@richmond.ky.us](mailto:lcassity@richmond.ky.us). The Agenda for the meetings can also be found on the city website. Citizens may also phone City Hall at (859) 623-1000 ext 1103 to provide a comment about an agenda items or concern if a computer is unavailable.

**Mayor Blythe called the meeting to order at 9:30 a.m.**

**PRESENT: Commissioner Arnold, Brewer, McDaniel, and Mayor Blythe  
ALSO PRESENT: Rob Minerich: City Manager, Lisa Cassity: City Clerk and Tyler Johnson: Community Development and Media Coordinator, Tyler Frazier: City Attorney, Scott Althaus: Richmond Utilities, Lori Tatum: Tourism Director  
ABSENT: Commissioner Newby**

**Ordinance 21-06:** An Ordinance of the City of Richmond Amending the Annual Budget for the City of Richmond for the Fiscal Year 2021 Estimating Revenues and Resources and Appropriating Funds for the Operations of City Government.

**Second Reading**

Read by City Manager and Finance Director

Motion: Commissioner McDaniel

Seconded: Commissioner Arnold

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Brewer	x	
Commissioner McDaniel	x	
Commissioner Newby	absent	
Commissioner Arnold	x	
Mayor Blythe	x	

**Ordinance 21-07:** An Ordinance of the City of Richmond, Kentucky Amending Ordinance No. 14-18 and Ordinance 18-07 to Modify the City's Existing Grades and Salary Ranges Chart.

**First Reading**

Read by City Manager

Motion: Commissioner Arnold  
Seconded: Commissioner McDaniel

City Manager explained that these pay grade changes are more in line with the Kentucky League of Cities Wage & Salary Survey in comparison to our size city in the 25 percentiles. These Department Head and leadership positions will give us the ability to retain and attract talented employees. These employees will not be eligible for the four percent raise proposed for next fiscal budget, but we do plan to include merit raises as an option for Department Heads to implement for their staff.

**No Vote Taken**

**Order 21-31:** An Order of the City of Richmond Repealing Several Job Descriptions and Adopting New Descriptions.

Read by City Attorney  
Motion: Commissioner McDaniel  
Seconded: Commissioner Arnold

City Manager explained the changes in several job descriptions to include additional responsibilities or just cleaned up language.

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Newby	absent	
Commissioner Arnold	x	
Commissioner Brewer	x	
Commissioner McDaniel	x	
Mayor Blythe	x	

**Order 21-32:** An Order of the Board of Commissioners of the City of Richmond, Kentucky Authorizing the City Manager to Disburse Local Small Business Covid19 Funds.

Read by City Clerk  
Motion: Commissioner Arnold  
Seconded: Commissioner Brewer

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Arnold	x	
Commissioner Brewer	x	
Commissioner McDaniel	x	
Commissioner Newby	absent	
Mayor Blythe	x	

**Order 21-33:** An Order of the City of Richmond Accepting a Resignation by an Employee in Division of Codes, Planning, Safety & Risk Management Department.

Read by City Clerk  
Motion: Commissioner McDaniel

Seconded: Commissioner Brewer

Commission thanked Mr. Hart for his 16 years of service with the city.

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Brewer	x	
Commissioner McDaniel	x	
Commissioner Newby	absent	
Commissioner Arnold	x	
Mayor Blythe	x	

**Public Comments-** none submitted

### **Departmental Reports**

Tourism Department- Lori Tatum

(All A Classic Update)

Due to technical issues this report will be presented at the next meeting.

### **City Manager's Report-**

1. American Rescue Plan by the federal government will include local governments 6–10-million-dollar reimbursement through the Department for Local Governments. These funds can also be utilized to off-set revenue lost from Tourism.
2. Mayor Blythe's State of the City Address will be this Friday at 12:00 p.m. Noon on the cities Facebook page.

### **Board of Commissioner's Discussion**

#### **McDaniel-**

1. Requested that the Moving Company located on Madison Ave, not have large trucks and semi-trucks impeding traffic during drop off and pick up times at Madison Middle. The trucks are such an interference that it limits that street to one way traffic. Also, Madison Ave between Summit and Water Street has traffic flow problems by residents parking on the street, it limits it also to one way.
2. Enjoyed the weekend activities with Richmond Athletic Club hosting a car show and the Paddy Wagon hosting fundraisers. He commented that it's nice to be getting back to normal.

**Arnold-** No report

#### **Brewer-**

1. Requested that the yellow lines off Congleton Lane/ Hampton Way be repainted as it's faded and vehicles are being parked along the streets again.
2. Clarified when the paving list can begin for Fall street maintenance. City Manager encouraged citizens to utilize the city app to report potholes in the meantime before paving this fall. He also commented that with the future of

electric vehicles the Municipal Road Aid Funding may change how much we get for paving.

**Newby- Absent**

**Mayor Blythe-**

1. Commented on how other businesses are have painted murals on sides of their buildings.

**Adjournment at 10:26 a.m.**

Motion: Commissioner McDaniel

Seconded: Commissioner Arnold

**VOTING:**

	<b>YES</b>	<b>NO</b>
Commissioner McDaniel	x	
Commissioner Newby	absent	
Commissioner Arnold	x	
Commissioner Brewer	x	
Mayor Blythe	x	

  
\_\_\_\_\_  
MAYOR

ATTEST:

  
\_\_\_\_\_  
City Clerk