

ORDINANCE NO. 21-07

**AN ORDINANCE OF THE CITY OF RICHMOND, KENTUCKY AMENDING
ORDINANCE NO. 14-18 AND ORDINANCE NO. 18-07 TO MODIFY THE CITY'S
EXISTING GRADES AND SALARY RANGES CHART**

WHEREAS, the Board of Commissioners for the City of Richmond, Kentucky on June 30, 2014 enacted Ordinance No. 14-18 and amended on April 10, 2018 by Ordinance 18-07, an ordinance which adopted a Personnel Grades & Classifications guide and a Grades and Salary Ranges chart, thereby bringing the City into compliance with the requirement of KRS 83A.070 (2) that the City enact a Personnel and Pay Classification plan; and

WHEREAS, the Grade and Salary Range charts adopted by that ordinance established the pay range for the City's existing positions; and

WHEREAS, by reason of cost-of-living adjustments and salary adjustments to the City's employees which have taken place and which will in the future take place since the adoption of the original Grades and Salary Ranges chart, the original chart should be amended so as to provide for higher maximum salaries within existing pay grades;

NOW, THEREFORE, BE IT ORDAINED that the Grades and Salary Ranges chart adopted by Ordinance No. 14-18 and amended Ordinance 18-07 be, and hereby is, wholly repealed and the Grades and Salary Ranges chart attached to this Ordinance and incorporated herein as though here set forth in full, be, and hereby is, adopted as the City's effective Grades and Salary Ranges chart.

This Ordinance shall become effective immediately upon its enactment following second reading, and publication in accordance with the requirements of applicable Kentucky law.

DATE OF FIRST READING: March 16, 2021
MOTION BY: Commissioner Arnold
SECONDED BY: Commissioner McDaniel


DATE OF SECOND READING: March 23, 2021
MOTION BY: Commissioner Arnold
SECONDED BY: Commissioner Newby

VOTE	YES	NO
Commissioner Arnold	x	
Commissioner Brewer	x	
Commissioner McDaniel	x	
Commissioner Newby	x	
Mayor Blythe	x	


Mayor Blythe

ATTEST:

City Clerk

Approved as to form:

City Attorney, Tyler Frazier

CITY OF RICHMOND, KENTUCKY
Personnel Grades and Classifications
Effective July 1, 2014, Amended by Ordinance 21-07

<u>GRADE</u>	<u>ADMINISTRATION</u>	<u>FLSA</u>
50	City Manager	E
31	Human Resource Coordinator	E
31	Human Resource – Director	E
31	Industrial Development – Executive Director	E
12	Administrative Assistant II	N
28	City Clerk	N
14	Payroll Specialist	N
27	Safety & Risk Management – Coordinator	N
28	Communications and Community Dev. – Coordinator	N
19	Carpenter/Building - Maintenance	N
15	Maintenance Supervisor	N
7	Assistant Maintenance Carpenter	N
	 <u>CODES ENFORCEMENT</u>	
29	Director	E
30	Assistant Director- Building & Planning	E
22	Enforcement Officer II	N
11	Enforcement Officer – Codes	N
14	Enforcement Officer – Ordinance	N
20	Plan Reviewer	N
10	Administrative Assistant	N
	 <u>FINANCE</u>	
46	Director	E
14	Deputy Director	N
11	Disbursements Clerk	N
12	Business License Associate	N
14	Senior Clerk	N
8	Clerk	N
11	Audit Clerk	N
	 <u>FIRE DEPARTMENT</u>	
36	Chief	E
28	Assistant Chief	E
19	Fire Marshall	N
19	Fire Prevention Inspector	N
19	Public Information Officer	N
19	Training Officer	N
10	Administrative Assistant	N
26	Battalion Chief	N

23	Captain	N
18	Lieutenant	N
15	Firefighter II/Mechanic	N
15	Firefighter II	N
12	Firefighter I	N
 <u>GOLF - MAINTENANCE</u>		
27	Superintendent	E
10	Assistant Superintendent	N
10	Turf Grass Equipment Operator	N
 <u>GOLF - RECREATION</u>		
31	Professional	E
12	Assistant Professional	N
 <u>INFORMATION TECHNOLOGY</u>		
31	Director	E
19	Desktop Support	N
 <u>MAINTENANCE - VEHICLES</u>		
25	Director	E
14	Mechanic I	N
10	Fleet Maintenance Clerk	N
 <u>PARKS & RECREATION - ADMINISTRATION</u>		
30	Director	E
12	Program Coordinator	N
13	Administrative Assistant III	N
7	Laborer	N
 <u>PARKS & RECREATION - MAINTENANCE</u>		
26	Director	E
15	Assistant Director	N
7	Laborer II	N
6	Laborer	N
 <u>PLANNING & ZONING</u>		
31	Director	E
17	GIS Coordinator	N
17	Inspector	N
12	Storm Water Enforcement Officer	N
10	Administrative Clerk	N
14	MS4 Coordinator	N

POLICE DEPARTMENT

41	Chief	E
35	Assistant Chief	E
32	Major	E
24	Lieutenant	N
22	Sergeant	N
20	Corporal	N
18	Senior Officer/Detective	N
16	Patrol	N
13	Administrative Assistant III	N
12	Computer System Manager	N
10	Traffic Enforcement Officer	N
11	Safety Officer	N
11	Data Entry Clerk	N
2	Park Security	N

PUBLIC WORKS

28	Director	E
17	Assistant Director	E
10	Administrative Assistant	N
11	Equipment Operator II	N
10	Equipment Operator I	N
9	Laborer III	N
6	Laborer II	N
3	Laborer I	N

RECYCLING

18	Director	E
12	Assistant Director	N
10	Environmental Technician II	N
2	Environmental Technician I	N
9	Environmental Laborer	N
9	Equipment Operator I	N
10	Administrative Assistant	N

TOURISM

27	Director	E
14	Assistant Director	N
9	Special Events & Marketing	N

SECTION 8 HOUSING

30	Director	E
26	Fiscal Controller	N

17	Program Assistant II	N
9	Program Assistant I	N
7	Case Worker	N
16	Housing Inspector	N
4	Secretary	N

CITY OF RICHMOND, KENTUCKY**Grades & Salary Ranges**

<u>Grade</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
1	15,000.00	20,000.00	25,000.00
2	16,200.00	21,600.00	27,000.00
3	17,400.00	23,200.00	29,000.00
4	18,600.00	24,800.00	31,000.00
5	19,800.00	26,400.00	33,000.00
6	21,000.00	28,000.00	35,000.00
7	22,200.00	29,600.00	37,000.00
8	23,400.00	31,200.00	39,000.00
9	24,600.00	32,800.00	41,000.00
10	25,800.00	34,400.00	43,000.00
11	27,000.00	36,000.00	45,000.00
12	28,200.00	37,600.00	47,000.00
13	29,400.00	39,200.00	49,000.00
14	30,600.00	40,800.00	51,000.00
15	31,800.00	42,400.00	53,000.00
16	33,000.00	44,000.00	55,000.00
17	34,200.00	45,600.00	57,000.00
18	35,400.00	47,200.00	59,000.00
19	36,600.00	48,800.00	61,000.00
20	37,800.00	50,400.00	63,000.00
21	39,000.00	52,000.00	65,000.00
22	40,200.00	53,600.00	67,000.00
23	41,400.00	55,200.00	69,000.00
24	42,600.00	56,800.00	71,000.00
25	43,800.00	58,400.00	73,000.00
26	45,000.00	60,000.00	75,000.00
27	46,200.00	61,600.00	77,000.00
28	47,400.00	63,200.00	79,000.00
29	48,600.00	64,800.00	81,000.00
30	49,800.00	66,400.00	83,000.00
31	51,000.00	68,000.00	85,000.00
32	52,200.00	69,600.00	87,000.00
33	53,400.00	71,200.00	89,000.00
34	54,600.00	72,800.00	91,000.00
35	55,800.00	74,400.00	93,000.00
36	57,000.00	76,000.00	95,000.00
37	58,200.00	77,600.00	97,000.00
38	59,400.00	79,200.00	99,000.00
39	60,600.00	80,800.00	101,000.00
40	61,800.00	82,400.00	103,000.00
41	63,000.00	84,000.00	105,000.00
42	64,200.00	85,600.00	107,000.00
43	65,400.00	87,200.00	109,000.00
44	66,600.00	88,800.00	111,000.00
45	67,800.00	90,400.00	113,000.00
46	69,000.00	92,000.00	115,000.00
47	70,200.00	93,600.00	117,000.00
48	71,400.00	95,200.00	119,000.00
49	72,600.00	96,800.00	121,000.00
50	73,800.00	124,400.00	175,000.00

Updated 04/10/18

Amended 03/23/21