

**ORDINANCE NO 21-13**

**AN ORDINANCE OF THE CITY OF RICHMOND ADOPTING AN ANNUAL BUDGET FOR THE SECTION 8 HOUSING DEPARTMENT FOR THE FISCAL YEAR 2022 BY ESTIMATING REVENUES AND RESOURCES AND APPROPRIATING FUNDS FOR THE OPERATION OF CITY GOVERNMENT.**

**WHEREAS**, an annual Section 8 Housing budget proposal has been prepared and delivered to the City Commission and,

**WHEREAS**, the City Commission has reviewed the Section 8 Housing budget proposal and necessary modifications have been completed as necessary,

**NOW, THEREFORE BE IT ORDAINED** by the City of Richmond Board of Commissioners that:

**Section 1**

The annual budget for the Fiscal year beginning July 1, 2021 and ending June 30, 2022 is hereby adopted as follows:

**CITY OF RICHMOND  
SECTION 8 HOUSING  
COMPARATIVE STATEMENT  
OF ESTIMATED REVENUES-EXPENSES  
2020-2022**

	<b>TOTALS</b>	<b>TOTALS</b>	<b>TOTALS</b>
	<b>BUDGET</b>	<b>Revenues Expenses</b>	<b>BUDGET</b>
	<b>2020-2021</b>	<b>2020-2021</b>	<b>2021-2022</b>
<b>Funds Provided (Revenues)</b>			
* Housing Assistance	3,369,240.00	3,240,354.00	3,224,187.00
Set-Aside Funding	-	20,960.00	
FSS Forfeitures	8,000.00	15,113.00	10,000.00
Tenant Receivables	8,000.00	7,738.00	8,000.00
<b>HAP Totals</b>	<b>3,385,240.00</b>	<b>3,284,165.00</b>	<b>3,242,187.00</b>
<b>Administrative Fees Earned</b>			
Administrative Fees Earned	441,862.00	457,221.00	454,891.00
CARES Act	-	103,490.00	-
ICP Administrative Fees	10,000.00	4,236.00	7,000.00
FSS Grant Funds (Other)	100,000.00	100,000.00	100,000.00
Misc. Administrative Revenue	-	-	8,000.00
<b>Administrative Totals</b>	<b>551,862.00</b>	<b>664,947.00</b>	<b>569,891.00</b>
*Net Restricted Assets Reserves / Held by HUD (Estimated)	117,292.00	235,327.00	200,000.00
*Net Restricted Assets Held By Agency (Estimated)	-	84,569.00	30,000.00
* Unrestricted Net Assests (Reserves) (Estiated)	340,000.00	381,256.00	391,000.00
<b>Funds Applied (Disbursements)</b>			
<b>Administrative Expenses</b>			
Salaries	291,203.00	179,410.00	302,851.00
Travel	10,000.00	-	10,000.00
Audit & Accounting	10,440.00	10,440.00	10,440.00
Office Rent	36,550.00	30,458.00	36,550.00
Office Utilities	6,000.00	3,176.00	5,000.00
Capital Improvements	5,000.00	4,980.00	5,000.00
Internet / Telephones	3,700.00	3,188.00	3,600.00
Contingency	5,000.00	6,349.00	5,000.00
Automotive Fuel	1,500.00	459.00	1,000.00
Automotive Maintenance	500.00	127.00	500.00
Maintenance of Equipment	5,100.00	5,496.00	6,000.00
IT	1,500.00	1,455.00	1,500.00
Equipment Leases	3,100.00	2,645.00	3,500.00
<b>Total</b>	<b>379,593.00</b>	<b>248,183.00</b>	<b>390,941.00</b>
<b>General Expenses</b>			
Life Insurance	285.00	172.00	285.00
Medical Insurance	40,800.00	24,888.00	40,800.00
Social Security	22,500.00	12,560.00	24,000.00
Pension	70,000.00	54,570.00	82,000.00
Workman's Comp.	3,036.00	838.00	3,300.00
Unemployment	522.00	336.00	1,200.00
Office Expense	10,000.00	10,344.00	10,000.00
Police Reports	6,000.00	3,156.00	5,000.00
CARES Act Expenses	-	159,848.00	31,844.00
Printing	1,500.00	1,031.00	1,500.00
Postage	3,000.00	3,000.00	3,000.00
Dues	547.00	547.00	547.00
<b>Total</b>	<b>158,190.00</b>	<b>271,290.00</b>	<b>203,476.00</b>
<b>Housing Assistance</b>			
HAP	3,369,240.00	3,330,130.00	3,332,083.00
<b>Total</b>	<b>3,369,240.00</b>	<b>3,330,130.00</b>	<b>3,332,083.00</b>
<b>Total Disbursements</b>	<b>3,907,023.00</b>	<b>3,849,603.00</b>	<b>3,926,500.00</b>

This Ordinance shall be in full force and effect upon second reading and adoption and publication by the City of Richmond Board of Commissioners.

**Date of First Reading: May 25, 2021**

**Motion By: Brewer**

**Seconded By : McDaniel**

**Date of Second Reading: June 9, 2021**

**Motion By: McDaniel**

**Seconded By : Arnold**


**Vote :**                      Yes                      No

Commissioner Arnold	x	
Commissioner Brewer	x	
Commissioner McDaniel	x	
Commissioner Newby	x	
Mayor Blythe	x	

  
MAYOR BLYTHE



City Clerk  
Approved as to form.

  
City Attorney, Tyler Frazier