

**RICHMOND CITY COMMISSION  
MINUTES  
REGULAR MEETING  
APRIL 27, 2021  
VIA ZOOM TELECONFERENCE  
CITY OF RICHMOND, KY COMMUNITY INFORMATION FACEBOOK  
PAGE  
6:00 PM**

**TAKE NOTICE** that for the present, the Board of Commissioners for the City of Richmond will continue to meet in accordance with the schedule for its regular monthly meetings and remain in compliance with all applicable statues and regulations. In view of the COVID -19 pandemic, however, and in an effort to prevent the spread of that virus, the public can view the meetings as they occur on the City's Community Information Facebook page. Anyone wishing to address the City Commission may submit comments on any topic or agenda item electronically to the City Clerk at [lcassity@richmond.ky.us](mailto:lcassity@richmond.ky.us). The Agenda for the meetings can also be found on the city website. Citizens may also phone City Hall at (859) 623-1000 ext 1103 to provide a comment about an agenda items or concern if a computer is unavailable.

**Mayor Blythe called the meeting to order at 6:00 p.m.**

**PRESENT: Commissioner Arnold, Brewer, McDaniel, Newby and Mayor Blythe  
ALSO PRESENT: Rob Minerich: City Manager, Lisa Cassity: City Clerk and Tyler Johnson: Community Development and Media Coordinator, Tyler Frazier: City Attorney, Scott Althaus: Richmond Utilities, Jason Eberle: Gibson Bay Golf Course**

**Presentations**

- 1) Madison Central Dance Team Proclamation- Coach Mary Brumley and team

**Minutes**

- 1) Regular Commission Meeting held on April 13, 2021 at 6:00 p.m.
- 2) Workshop Meeting held on April 20, 2021 at 9:30 a.m.

Motion: Commissioner Brewer

Seconded: Commissioner McDaniel

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Brewer	x	
Commissioner McDaniel	x	
Commissioner Newby	x	
Commissioner Arnold	x	
Mayor Blythe	x	

**Order 21-50:** An Order of the City of Richmond Approving the Execution of a Municipal Aid Co-op Program Contract between the City of Richmond, Kentucky and the Commonwealth of Kentucky, Transportation Cabinet, Department of

Rural and Municipal Aid for the Fiscal Year Beginning July 1, 2021 as Provided in the Kentucky Revised Statutes and Accepting all Streets Referred to Therein and being Streets, which are a Part of the City.

Read by City Manager

Motion: Commissioner Newby

Seconded: Commissioner Arnold

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner McDaniel	x	
Commissioner Newby	x	
Commissioner Arnold	x	
Commissioner Brewer	x	
Mayor Blythe	x	

**Order 21-51:** An Order of the City of Richmond Accepting a Resignation by an Employee in the Police Department.

Read by City Clerk

Motion: Commissioner Arnold

Seconded: Commissioner Newby

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Newby	x	
Commissioner Arnold	x	
Commissioner Brewer	x	
Commissioner McDaniel	x	
Mayor Blythe	x	

**Order 21-52:** An Order of the City of Richmond Accepting a Retirement by an Employee in the Parks Department.

Read by City Clerk

Motion: Commissioner Arnold

Seconded: Commissioner Newby

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Arnold	x	
Commissioner Brewer	x	
Commissioner McDaniel	x	
Commissioner Newby	x	
Mayor Blythe	x	

**Order 21-53:** An Order of the City of Richmond Hiring an Employee for the Recycle Department.

Read by City Clerk

Motion: Commissioner McDaniel

Seconded: Commissioner Brewer

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Brewer	x	
Commissioner McDaniel	x	
Commissioner Newby	x	

Commissioner Arnold                    x  
Mayor Blythe                            x

**Order 21-54:** An Order of the City of Richmond Hiring an Employee for the Public Works Department.

Read by City Clerk

Motion: Commissioner Arnold

Seconded: Commissioner Newby

**VOTING:**                                    **YES**                    **NO**

Commissioner McDaniel                x

Commissioner Newby                    x

Commissioner Arnold                   x

Commissioner Brewer                   x

Mayor Blythe                            x

**Order 21-55:** An Order of the City of Richmond Hiring an Employee for the Parks Department.

Read by City Clerk

Motion: Commissioner McDaniel

Seconded: Commissioner Brewer

**VOTING:**                                    **YES**                    **NO**

Commissioner Newby                    x

Commissioner Arnold                   x

Commissioner Brewer                   x

Commissioner McDaniel                x

Mayor Blythe                            x

**Order 21-56:** An Order of the Board of Commissioners of the City of Richmond, Kentucky Authorizing the City Manager to Disburse Local Small Business Covid19 Funds.

Read by City Clerk

Motion: Commissioner Brewer

Seconded: Commissioner Arnold

**VOTING:**                                    **YES**                    **NO**

Commissioner Arnold                   x

Commissioner Brewer                   x

Commissioner McDaniel                x

Commissioner Newby                    x

Mayor Blythe                            x

**Order 21-57:** An Order of the City of Richmond Approving the CDBG Administration Services Contract with FAHE Consulting for the Community Development Block Grant Program for the 2020 Covid Relief Richmond Recovery Project. - Liberty Place

Read by City Attorney

Motion: Commissioner Newby

Seconded: Commissioner Brewer

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Brewer	x	
Commissioner McDaniel	x	
Commissioner Newby	x	
Commissioner Arnold	x	
Mayor Blythe	x	

**TABLED Order 21-58:** An Order of the City of Richmond Authorizing the Mayor to Enter into an Updated Memorandum of Understanding (MOU) with the City of Berea, Madison County Fiscal Court and Eastern Kentucky University for the Community Input Council in Regards to the Center for the Arts at ECU.

~~Read by City Manager~~

Mayor advised the Commission that he has requested more time to review the documents and have some conversations with the current Community Operations Board members, ECU and the other two governments.

**TABLED Motion:** Commissioner Newby

Seconded: Commissioner Brewer

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner McDaniel	x	
Commissioner Newby	x	
Commissioner Arnold	x	
Commissioner Brewer	x	
Mayor Blythe	x	

**Public Comments-** None submitted

### **Departmental Reports-**

#### **Gibson Bay Golf Course Pro- Jason Eberle**

Mr. Eberle described the golf business as Booming right now as everyone wants to participate in outdoor activities with the nice weather. He explained that the course is in excellence condition and continues to clean due to Covid precautions. He also listed all the upcoming outings that are already scheduled for this year.

#### **City Manager's Report-**

1. Thanked Rose Rex for a successful Downtown Clean up event last Friday with 110 volunteers.
2. Advised the Commission that the City Clerk has requested legislation be drafted regarding unsolicited materials being thrown into citizens yards, driveways and streets which result in littering. City Clerk further explained that by these materials being left on citizens properties can often alert thieves that homes are unoccupied and littering neighborhoods by not being picked up by the homeowners in a timely manner. Commission agreed to have the City Attorney draft legislation for review.

**Board of Commissioner's Discussion**

**McDaniel-**

- 1. Announced that ECU Cheer Team just won Nationals.

**Arnold-**

- 1. Wished the retire employees best of luck.
- 2. Welcomed new hires to the Richmond Team.
- 3. Noted that Lynnwood Estates has been fixed up and will be a nice venue for Richmond.

**Brewer-** No report

**Newby-** No report

**Mayor Blythe-**

- 1. Thanked Rose Rex for organizing the Downtown Clean up.
- 2. Notified Citizens that Kentucky Utilities' effective June will have the authority for shut offs due to non-payments.


**Adjournment at 6:40 p.m.**

Motion: Commissioner McDaniel

Seconded: Commissioner Arnold

**VOTING:**

	<b>YES</b>	<b>NO</b>
Commissioner Newby	x	
Commissioner Arnold	x	
Commissioner Brewer	x	
Commissioner McDaniel	x	
Mayor Blythe	x	

ATTEST:  
  
\_\_\_\_\_  
City Clerk

  
\_\_\_\_\_  
MAYOR