

**RICHMOND CITY COMMISSION  
MINUTES  
REGULAR MEETING  
MAY 11, 2021  
VIA ZOOM TELECONFERENCE  
CITY OF RICHMOND, KY COMMUNITY INFORMATION FACEBOOK  
PAGE  
6:00 PM**

**TAKE NOTICE** that for the present, the Board of Commissioners for the City of Richmond will continue to meet in accordance with the schedule for its regular monthly meetings and remain in compliance with all applicable statues and regulations. In view of the COVID -19 pandemic, however, and in an effort to prevent the spread of that virus, the public can view the meetings as they occur on the City’s Community Information Facebook page. Anyone wishing to address the City Commission may submit comments on any topic or agenda item electronically to the City Clerk at [lcassity@richmond.ky.us](mailto:lcassity@richmond.ky.us). The Agenda for the meetings can also be found on the city website. Citizens may also phone City Hall at (859) 623-1000 ext 1103 to provide a comment about an agenda items or concern if a computer is unavailable.

**Mayor Blythe called the meeting to order at 6:00 p.m.**

**PRESENT: Commissioner Arnold, Brewer, McDaniel, Newby and Mayor Blythe  
ALSO PRESENT: Rob Minerich: City Manager, Lisa Cassity: City Clerk, Tyler Frazier: City Attorney, Scott Althaus: Richmond Utilities, Erin Moore: Parks Director**

**Presentations**

- 1) Madison Central Cheer Team Proclamation- Coach Karen Feldhaus and team
- 2) All Girl ECU Cheer Team Proclamation- Coaches Chelsea Hamilton, Liz Hornsby, Treva Parks and Kristen Hawkins
- 3) CoEd ECU Cheer Team Proclamation- Head Coach Tristian Hawk, Assistant Coach Kequane Ellis and Team
- 4) Kids to Park Day Proclamation- Parks Director Erin Moore

**Minutes**

- 1) Regular Commission Meeting held on April 27, 2021 at 6:00 p.m.

Motion: Commissioner McDaniel

Seconded: Commissioner Arnold

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner McDaniel	x	
Commissioner Newby	x	
Commissioner Arnold	x	
Commissioner Brewer	x	
Mayor Blythe	x	

**Order 21-59:** An Order of the City of Richmond, Kentucky Authorizing the Filing of a Grant Application for a Land and Water Conservation Fund Through Department for Local Government.

Read by City Clerk

Motion: Commissioner Brewer

Seconded: Commissioner McDaniel

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Newby	x	
Commissioner Arnold	x	
Commissioner Brewer	x	
Commissioner McDaniel	x	
Mayor Blythe	x	

**Order 21-60:** An Order of the Board of Commissioners of the City of Richmond, Kentucky Authorizing the City Manager to Disburse Local Small Business Covid19 Funds.

Read by City Clerk

Motion: Commissioner McDaniel

Seconded: Commissioner Newby

City Manager noted that the funding has been provided to a total of 44 businesses.

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Arnold	x	
Commissioner Brewer	x	
Commissioner McDaniel	x	
Commissioner Newby	x	
Mayor Blythe	x	

**Order 21-61:** An Order of the City of Richmond Awarding a Bid for a Dog Park Fence at Lake Reba Park.

Read by City Manager

Motion: Commissioner McDaniel

Seconded: Commissioner Arnold

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Brewer	x	
Commissioner McDaniel	x	
Commissioner Newby	x	
Commissioner Arnold	x	
Mayor Blythe	x	

**Order 21-62:** An Order of the City of Richmond, Kentucky Regarding an Anti-Displacement and Relocation Assistance Plan as Required under Section 104 (D) of the Housing and Community Development Act of 1974, as Amended- CDBG Liberty Place CARES Project.

Read by City Clerk

Motion: Commissioner Brewer  
Seconded: Commissioner Newby

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Brewer	x	
Commissioner McDaniel	x	
Commissioner Newby	x	
Commissioner Arnold	x	
Mayor Blythe	x	

**Order 21-63:** An Order of the City of Richmond Designating an Agent for the Purpose of Obtaining Certain Federal Financial Assistance Under the Disaster Relief Act.

Read by City Attorney

Motion: Commissioner Arnold

Seconded: Commissioner Brewer

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Newby	x	
Commissioner Arnold	x	
Commissioner Brewer	x	
Commissioner McDaniel	x	
Mayor Blythe	x	

**Order 21-64:** An Order of the City of Richmond Re-Appointing Members to the Architectural Review Board.

Read by City Clerk

Motion: Commissioner McDaniel

Seconded: Commissioner Newby

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Arnold	x	
Commissioner Brewer	x	
Commissioner McDaniel	x	
Commissioner Newby	x	
Mayor Blythe	x	

**Order 21-65:** An Order of the City of Richmond Re-Appointing a Member to the Board of Adjustments.

Read by City Clerk

Motion: Commissioner Arnold

Seconded: Commissioner Newby

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Brewer	x	
Commissioner McDaniel	x	
Commissioner Newby	x	
Commissioner Arnold	x	
Mayor Blythe	x	

**Order 21-66:** An Order of the City of Richmond Re-Appointing Two Members to the Codes Enforcement Board.

Read by City Clerk

Motion: Commissioner Brewer

Seconded: Commissioner McDaniel

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner McDaniel	x	
Commissioner Newby	x	
Commissioner Arnold	x	
Commissioner Brewer	x	
Mayor Blythe	x	

**Order 21-67:** An Order of the City of Richmond Appointing a New Member to the 911 Advisory Board.

Read by City Clerk

Motion: Commissioner McDaniel

Seconded: Commissioner Arnold

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Newby	x	
Commissioner Arnold	x	
Commissioner Brewer	x	
Commissioner McDaniel	x	
Mayor Blythe	x	

**Public Comments-** None Submitted

### **Departmental Reports**

Park Department- Director Erin Moore

Ms. Moore updated the Commission on several items:

1. Pool opening May 29<sup>th</sup> with restrictions and new procedures.
2. Kayak ribbon cutting event is tomorrow night at 6:00 p.m. at Lake Reba Boat Launch. There will be a Kayak lesson held at 7:00 p.m. She announced that the Kentucky Fish and Wildlife provide majority of the funds for this project and it's the second kayak launch device in the state.
3. Dine and Dive events begin at the pool in June.
4. Fishing Derby event will be the first Saturday in June.
5. Tasty Tuesday events will continue at Irvine McDowell Park.

### **City Manager's Report-**

1. Budget process is continuing and plans to present Budget in two weeks at the May 25<sup>th</sup> Commission meeting.
2. City Hall will be open to the public June 1<sup>st</sup>.

### **Board of Commissioner's Discussion**

**McDaniel-** No report

**Arnold-** No report

**Brewer-**

1. Questioned if Burnam Courts trash has been picked up this week since it was skipped last week.
2. Questioned if the pool would still be able to open May 29<sup>th</sup> as planned due to arising issues from the winter and wasn't opened at all from last year.

**Newby-**

1. Questioned 2 check numbers that were paid out by the city. City Manager noted that he can contact the Finance Department anytime he has a question.

**Mayor Blythe-**

1. Noted that he's trying to get caught up on board appointments and grateful that citizens are willing to serve their community in that manner.
2. Commended citizens for bringing notice to potholes in the city and asked they continue to notify us if their street condition needs attention.
3. Asked the Commission to consider when they can meet back in person in the Chambers possibly without citizens yet.

**Adjournment at 6:48 p.m.**

Motion: Commissioner Newby

Seconded: Commissioner Arnold

**VOTING:**

Commissioner Arnold

**YES**

**NO**

x

Commissioner Brewer

x

Commissioner McDaniel

x

Commissioner Newby

x

Mayor Blythe

x

  
MAYOR

ATTEST:

  
City Clerk