

**RICHMOND CITY COMMISSION  
MINUTES  
REGULAR MEETING  
JULY 27, 2021  
CITY HALL  
COMMISSION CHAMBERS  
6:00 PM**

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**PUBLIC COMMENTS PROCEDURE:**

The public is given an opportunity to speak to the City Commission during public comment portion of the meeting. Any public comments exceeding **5 minutes** should be scheduled as a presentation through the Mayor's office. The Mayor will recognize those persons wishing to address the Board of Commissioners. After being recognized, please go to the podium and for the records **state your name** before asking any questions or making any comments. Comments should be business oriented and please refrain from any inappropriate language or naming any person individually during your comments. Speak clearly into the microphone and adjust if needed.

**Mayor Blythe called the meeting to order at 6:00 p.m.**

**PRESENT: Commissioner Arnold, Brewer, McDaniel, Newby and Mayor Blythe  
ALSO PRESENT: Rob Minerich: City Manager, Lisa Cassity: City Clerk, Tyler Frazier: City Attorney**

**Presentations**

- 1) Madison County Sports Hall of Fame Proclamation- Eugene Estelle, Glyn Green and Tony Cox

**Minutes**

- 1) Regular Commission Meeting held on July 13, 2021 at 6:00 p.m.
- 2) Workshop Meeting held on July 20, 2021 at 9:00 a.m.

Motion: Commissioner Newby

Seconded: Commissioner McDaniel

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Newby	x	
Commissioner Arnold	x	
Commissioner Brewer	x	
Commissioner McDaniel	x	
Mayor Blythe	x	

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**Ordinance 21-18:** An Ordinance of the City of Richmond, Kentucky Changing the Zoning Classification for Property Located at the Corner of Killarney and Shamrock Lane in the City Limits.

**First Reading**

Read by City Attorney

Motion: Commissioner McDaniel

Seconded: Commissioner Arnold

Preston Worley, Attorney representing property owner addressed the commission on the rezoning purposes from business to an 82-unit multifamily residential complex through Kentucky Housing Corporation tax credit funding.

**No Vote Taken**

**Ordinance 21-19:** An Ordinance of the City of Richmond, Kentucky Amending the City’s Open Records Policy.

**First Reading**

Read by City Attorney

Motion: Commissioner Brewer

Seconded: Commissioner McDaniel

**No Vote Taken**

**Order 21-90:** An Order of the City of Richmond, Kentucky Adopting an Interlocal Agreement between the City and the County, and Authorizing the Mayor to Execute Same on Behalf of the City. – JAG Grant

Read by City Clerk

Motion: Commissioner McDaniel

Seconded: Commissioner Arnold

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner McDaniel	x	
Commissioner Newby	x	
Commissioner Arnold	x	
Commissioner Brewer	x	
Mayor Blythe	x	

**Order 21-91:** An Order of the City of Richmond, Kentucky Directing the Finance Director to Close a Bank Account.

Read by City Clerk

Motion: Commissioner Arnold

Seconded: Commissioner McDaniel

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Newby	x	
Commissioner Arnold	x	
Commissioner Brewer	x	
Commissioner McDaniel	x	
Mayor Blythe	x	

**Order 21-92:** An Order of the City of Richmond Re-Appointing a Member to the Planning & Zoning Commission.

Read by City Clerk

Motion: Commissioner Newby

Seconded: Commissioner Arnold

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Arnold	x	
Commissioner Brewer	x	
Commissioner McDaniel	x	
Commissioner Newby	x	
Mayor Blythe	x	

**Order 21-93:** An Order of the City of Richmond Awarding a Bid for a HVAC Unit for Gibson Bay Golf Course.

Read by City Clerk

Motion: Commissioner Arnold

Seconded: Commissioner McDaniel

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Brewer	x	
Commissioner McDaniel	x	
Commissioner Newby	x	
Commissioner Arnold	x	
Mayor Blythe	x	

**Order 21-94:** An Order of the City of Richmond Authorizing the Purchase of an Excavator for the Public Works Department.

Read by City Manager

Motion: Commissioner Arnold

Seconded: Commissioner Brewer

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner McDaniel	x	
Commissioner Newby	x	
Commissioner Arnold	x	
Commissioner Brewer	x	
Mayor Blythe	x	

**Order 21-95:** An Order of the City of Richmond Accepting a Retirement by an Employee in the Recycle Department.

Read by City Clerk

Motion: Commissioner Brewer

Seconded: Commissioner McDaniel

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Arnold	x	
Commissioner Brewer	x	
Commissioner McDaniel	x	
Commissioner Newby	x	
Mayor Blythe	x	

**Order 21-96:** An Order of the City of Richmond, Kentucky Approving an Updated Lease Agreement and Authorizing the Mayor to Sign it on Behalf of the City.

Read by City Manager

Motion: Commissioner Brewer  
Seconded: Commissioner McDaniel

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Arnold	x	
Commissioner Brewer	x	
Commissioner McDaniel	x	
Commissioner Newby	x	
Mayor Blythe	x	

**Order 21-97:** An Order of the City of Richmond Promoting Two Employees in the Fire Department.

Read by City Clerk

Motion: Commissioner McDaniel  
Seconded: Commissioner Arnold

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Brewer	x	
Commissioner McDaniel	x	
Commissioner Newby	x	
Commissioner Arnold	x	
Mayor Blythe	x	

**Order 21-98:** An Order of the City of Richmond Appointing a Member to the Code Enforcement Board.

Read by City Clerk

Motion: Commissioner Arnold  
Seconded: Commissioner Newby

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner McDaniel	x	
Commissioner Newby	x	
Commissioner Arnold	x	
Commissioner Brewer	x	
Mayor Blythe	x	

**Order 21-99:** An Order of the City of Richmond Declaring a Fire Truck Surplus in the City and Providing for its Disposal.

Read by City Clerk

Motion: Commissioner Arnold  
Seconded: Commissioner Newby

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Newby	x	
Commissioner Arnold	x	
Commissioner Brewer	x	
Commissioner McDaniel	x	
Mayor Blythe	x	

**Order 21-100:** An Order of the City of Richmond Adjusting an Employee Status within the Golf Maintenance Department.

Read by City Clerk

Motion: Commissioner Brewer

Seconded: Commissioner McDaniel

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Arnold	x	
Commissioner Brewer	x	
Commissioner McDaniel	x	
Commissioner Newby	x	
Mayor Blythe	x	

**Order 21-101:** An Order of the City of Richmond Adopting New Job Descriptions for the Information Technology Department.

Read by City Manager

Motion: Commissioner Arnold

Seconded: Commissioner Newby

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Brewer	x	
Commissioner McDaniel	x	
Commissioner Newby	x	
Commissioner Arnold	x	
Mayor Blythe	x	

**Order 21-102:** An Order of the City of Richmond Accepting a Resignation by a Police Officer.

Read by City Clerk

Motion: Commissioner McDaniel

Seconded: Commissioner Arnold

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner McDaniel	x	
Commissioner Newby	x	
Commissioner Arnold	x	
Commissioner Brewer	x	
Mayor Blythe	x	

**Order 21-103:** An Order of the City of Richmond Accepting an Early Resignation by a Member of the Ethics Board.

Read by City Clerk

Motion: Commissioner Arnold

Seconded: Commissioner Newby

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Newby	x	
Commissioner Arnold	x	
Commissioner Brewer	x	
Commissioner McDaniel	x	

Mayor Blythe x

**Order 21-104:** An Order of the City of Richmond Accepting a Bid for City Hall Basement Flooring.

Read by City Manager

Motion: Commissioner Arnold

Seconded: Commissioner Newby

**VOTING:** YES NO

Commissioner Arnold x

Commissioner Brewer x

Commissioner McDaniel x

Commissioner Newby x

Mayor Blythe x

**Order 21-105:** An Order of the City of Richmond Adopting New Job Descriptions for the Codes Department.

Read by City Manager

Motion: Commissioner Newby

Seconded: Commissioner Arnold

**VOTING:** YES NO

Commissioner Brewer x

Commissioner McDaniel x

Commissioner Newby x

Commissioner Arnold x

Mayor Blythe x

**Order 21-106:** An Order of the City of Richmond Appointing a Member to the Parks Board.

Read by City Clerk

Motion: Commissioner Brewer

Seconded: Commissioner McDaniel

**VOTING:** YES NO

Commissioner McDaniel x

Commissioner Newby x

Commissioner Arnold x

Commissioner Brewer x

Mayor Blythe x

**Public Comments**

**1. Pat Carter- Covington Woods resident**

Ms. Carter expressed safety concerns over the usage of Fireworks in Covington Woods and Brookline Subdivisions. Resident comments on the Neighborhood Facebook pages are extremely disrespectful and doesn't appreciate how people are disregarding the Fireworks Ordinances. She explained the section that prohibits any fireworks use within 200 feet of a structure.

Police Chief Rodney Richardson responded to citizen comments that they responded to 14 fireworks complaint calls between July 3<sup>rd</sup> – 4<sup>th</sup> which required over 400 minutes of the departments time. We tried notifying citizens in advance this year with the restrictions and feels this did help some, however it can't be completely eliminated. Often when the police arrive on scene the offense has already been committed and it's hard for violations to be issued if it's not witnessed by the police.

**2. Jeff Alcorn- Main Street/ Collins Street Feeding Program**

Mr. Alcorn requested assistance from the city to help with his feeding program for the homeless. He demanded that the city do more to help this population. City Manager responded that during the past 2 years the city has strived to increase services with Charity Tracker, Room in the Inn and hosting public forums. City Commissioner Arnold encouraged Mr. Alcorn to draft a formal request with his vision of his program and how the community can more specifically assist his program.

**3. Thomas Proffitt- Brookline Subdivision resident**

Mr. Proffitt expressed safety concerns over the usage of Fireworks in Brookline Subdivision. He described the left-over debris in the streets, on his roof and yard. He also requested that Percheron and Welsh Streets be considered for paving this year. He described that when several houses were developed in the neighborhood the large trucks shifted the pavement which has created deterioration.

**Departmental Reports- None**

**City Manager's Report- None**

**Board of Commissioner's Discussion**

**McDaniel-** No report

**Arnold-** No report

**Brewer-** No report

**Newby-** Requested that 212 Brittany Circle storm drain be cleaned out, due to flooding it's causing.

**Mayor Blythe-**

1. Appreciated the Boy Scout Troop for presenting the colors at tonight's meeting. They did a great job.
2. Had the pleasure of celebrating a Richmond citizen's 100<sup>th</sup> Birthday at Morning Pointe and presented a key to the city.

**Executive Session- Per KRS 61.810 (1) (c) Potential Litigation at 7:31 p.m. in the Conference Room**

Motion: Commissioner McDaniel

Seconded: Commissioner Arnold

**VOTING: YES NO**

Commissioner Newby	x	
Commissioner Arnold	x	
Commissioner Brewer	x	
Commissioner McDaniel	x	
Mayor Blythe	x	

**Out of Executive Session at 7:56 p.m. and returned to the Commission Chambers**

Motion: Commissioner Arnold

Seconded: Commissioner Newby

**VOTING: YES NO**

Commissioner Arnold	x	
Commissioner Brewer	x	
Commissioner McDaniel	x	
Commissioner Newby	x	
Mayor Blythe	x	

**Action Taken**

**Amend Agenda to include Order 21-107**

Motion: Commissioner Arnold

Seconded: Commissioner Brewer

**VOTING: YES NO**

Commissioner Brewer	x	
Commissioner McDaniel	x	
Commissioner Newby	x	
Commissioner Arnold	x	
Mayor Blythe	x	

**Order 21-107:** An Order of the Board of Commissioners Authorizing the City Attorney to Send a Letter Addressing a Contract.

Read by City Clerk

Motion: Commissioner McDaniel

Seconded: Commissioner Arnold

**VOTING: YES NO**

Commissioner McDaniel	x	
Commissioner Newby	x	
Commissioner Arnold	x	
Commissioner Brewer	x	
Mayor Blythe	x	

**Adjournment at 7:58 p.m.**



Motion: Commissioner Arnold  
Seconded: Commissioner Newby

**VOTING:**


**YES**

**NO**

Commissioner Newby	X	
Commissioner Arnold	X	
Commissioner Brewer	X	
Commissioner McDaniel	X	
Mayor Blythe	X	

  
\_\_\_\_\_  
MAYOR

ATTEST:

  
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City Clerk